



City of San Antonio

Agenda Memorandum

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In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
OFFICE OF RISK MANAGEMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Sheryl Sculley, City Manager

FROM: Debra M. Ojo, MPA, Director, Office of Risk Management

COPY: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Pre-Solicitation Briefing for 1305 Workers' Compensation Health Care Network Services

DATE: November 29, 2017

The Office of Risk Management will present a pre-solicitation briefing on the 1305 Workers' Compensation Health Care Network which was presented in the Annual High Profile Report. This briefing will allow an opportunity for input and direction from Committee members.

This pre-solicitation briefing will cover estimated contract value, projected timeline, high profile designation, scope of the project, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran owned small business preference program applicability and SBEDA Program requirements.

The Office of Risk Management is seeking to contract with a vendor to manage a panel of medical providers and specialists in accordance with the Texas Department of Insurance. In addition, the selected vendor will provide notification of network requirements to City employees and ensure access to medical care in all medical specialty areas.