



City of San Antonio

Agenda Memorandum

File Number:18-1797

Agenda Item Number: 6.

Agenda Date: 2/20/2018

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department
Kevin Barthold, City Auditor

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director

SUBJECT: Consideration of Completed High Profile Solicitations

DATE: February 20, 2018

The following high profile projects have completed the solicitation process. These items are presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

Common Use Passenger Processing System for San Antonio International Airport (Aviation) - Department issued a Request for Competitive Sealed Proposals to provide the Aviation Department with a common use passenger processing solution that enables multiple airlines, service providers, or other users to share physical check-in or gate podium positions. The Common Use solution will enable sharing of low use gates to support the addition of new air carrier service and maximize the efficient use of existing airport assets. The solution will include a Resource Management System to effectively manage the allocation of gate and counter resources and facilitate dynamic gate assignments.

- Solicitation Type: RFCSP
- Number of Respondents: 3
- Contract Value: \$1.77 Million
- Number of Contracts Awarded: 1
- Term of Contract: 3 years with 2, 1 year options
- Council Consideration: March 1, 2018
- Evaluation Criteria:
 - Experience, Background, Qualifications - 30 points
 - Proposed Plan - 50 points
 - Price - 20 points
- SBEDA Program: Waived
- Local Preference Program: Not Applicable

- Veteran Owned Small Business Preference Program: Not Applicable
- Voting Committee Members:
 - Russell J. Handy, Aviation Director, Aviation Department
 - Ryan Rocha, Facilities Manager, Aviation Department
 - Debbie Drew, Planning & Administration Manager, Aviation Department
 - Kevin Goodwin, Chief Technology Officer/Deputy Director, ITSD
 - Sam Ingalls, Assistant Director, Information Systems at McCarran International Airport

Common Use Passenger Processing System RFCSP 6100008601; 17-051	Maximum Points	Firm 1	Firm 2	Firm 3
Score Summary Post BAFO				
A - Experience, Background, Qualifications	30	28.00	14.80	17.00
B - Proposed Plan	50	46.00	19.80	23.20
C - Price Schedule	20	19.31	20.00	13.74
TOTAL SCORE	100	93.31	54.60	53.94
RANK BASED ON TOTAL SCORE		1.00	2.00	3.00

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.