



# City of San Antonio

## Agenda Memorandum

**File Number:**18-1971

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**Agenda Item Number:** 2.

**Agenda Date:** 2/20/2018

**In Control:** Audit and Accountability Committee

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### **CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence**

**TO:** Sheryl Sculley, City Manager

**FROM:** Troy Elliott, CPA, Deputy Chief Financial Officer

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russ Handy, Aviation Director

**SUBJECT:** Consideration of High Profile Solicitations for Release

**DATE:** February 20, 2018

The following high profile solicitation is scheduled to be released within the next month:

**On-Call Environmental Remediation Services (Aviation)** - The Aviation Department is seeking proposals from qualified firms interested in providing outside remediation, mitigation, and restoration services at San Antonio International Airport and Stinson Municipal Airport. The goal is to obtain up to three contracts that provide emergency on-call services to respond to sewer and water overflows, biohazard cleanups, or fuel spills on Airport property.

Department: Aviation  
Solicitation Type: Request for Proposals  
Release Date: February 23, 2018  
Closing Date: March 26, 2018  
Proposed Council Date: June 7, 2018  
Estimated Value: \$4.5 Million (3 contracts at \$1.5 million each)  
Proposed Term: 3 years with 2, 1 year options  
Contact Information: Russ Handy, Director of Aviation  
Evaluation Criteria: Experience, Background, Qualifications: 40 points  
Proposed Plan: 25 points  
Price: 15 points  
DBE Program: 20 points  
SBEDA Subcontracting Requirements: Not Applicable  
Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Carlos Contreras, Assistant City Manager, City Manager's Office  
Russ Handy, Aviation Director, Aviation Department  
Robert Van Burg, Operations Manager, Aviation Department  
Steve Southers, Environmental Services Manager, Aviation Department  
Charles Serafini, Member, Airport Advisory Commission  
Alison Buck, Environmental Program Manager, VIA Metropolitan Transport