



# City of San Antonio

## Agenda Memorandum

**File Number:**18-1972

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**Agenda Item Number:** 3.

**Agenda Date:** 2/20/2018

**In Control:** Audit and Accountability Committee

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### **CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence**

**TO:** Sheryl Sculley, City Manager

**FROM:** Troy Elliott, CPA, Deputy Chief Financial Officer

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russ Handy, Aviation Director; Mike Frisbie, TCI Director/City Engineer

**SUBJECT:** Consideration of High Profile Solicitations for Release

**DATE:** February 20, 2018

The following high profile solicitation is scheduled to be released within the next month:

**Aviation Job Order Contract (TCI/Aviation)** - The Aviation Department is seeking Requests for Competitive Sealed Proposals from qualified firms interested in providing job order contracting for various projects at San Antonio International Airport and Stinson Municipal Airport.

Department: TCI / Aviation  
Solicitation Type: Request for Competitive Sealed Proposals  
Release Date: February 26, 2018  
Closing Date: April 10, 2018  
Proposed Council Date: June, 2018  
Estimated Value: \$8 Million (2 contracts to be awarded)  
Proposed Term: 1 year with 3, 1 year options  
Contact Information: Russ Handy, Aviation Director  
Evaluation Criteria: Experience of Respondent with Similar Job Order Contracting Projects: 35 points  
Understanding of the JOC Program and Proposed Management Plan: 20 points  
Experience with San Antonio Regional Issues and Past Experience with the City of San Antonio: 5 points  
Respondents Coefficient Price Proposal: 20 points  
SBEDA: 20 points (10 points ESBE and 10 points MWBE Prime Contract Program)  
SBEDA Subcontracting Requirements: 18% MWBE, 2% AABE

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Carlos Contreras, Assistant City Manager, City Manager's Office  
Russ Handy, Aviation Director, Aviation  
Razi Hosseini, Assistant Director, TCI  
Debbie Drew, Planning & Administration Manager, Aviation  
Daniel Rodriguez, General Manager, American Airlines