



# City of San Antonio

## Agenda Memorandum

**File Number:**18-1978

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**Agenda Item Number:** 7.

**Agenda Date:** 2/20/2018

**In Control:** Audit and Accountability Committee

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### **CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence**

**TO:** Sheryl Sculley, City Manager

**FROM:** Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department  
Kevin Barthold, City Auditor

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Norbert Dziuk, Procurement Operations Lead; Jorge Perez, Building and Equipment Services Director; Russell J. Handy, Aviation Director; Patricia Muzquiz-Cantor, Convention & Sports Facilities Interim Director; Ramiro S. Salazar, Library Director

**SUBJECT:** Consideration of Completed High Profile Solicitations

**DATE:** February 20, 2018

The following high profile projects have completed the solicitation process. These items are presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

**On-Call Construction Materials Testing Services for San Antonio Airport System (Aviation)** - Department issued a Request for Qualifications to provide Aviation with up to four contracts for indefinite delivery/indefinite quantity construction materials testing services for various San Antonio Airport System construction projects.

- Solicitation Type: Request for Qualifications
- Number of Respondents: 6
- Contract Value: \$1.35 Million (3 contracts at \$450,000/each)
- Number of Contracts Awarded: 3
- Term of Contract: 5 years
- Council Consideration: April 12, 2018
- Evaluation Criteria:
  - Background, Experience, Qualifications - 55 points
  - Project Resources & Management Capabilities - 25 points
  - DBE Program - 20 points
- SBEDA Subcontracting Requirements: N/A
- Local Preference Program: N/A
- Veteran Owned Small Business Preference Program: N/A

- Voting Committee Members:
  - Russell J. Handy, Aviation Director, Aviation Department
  - Loyce Clark, Chief Asset & Planning Officer, Aviation Department
  - Jaime Gonzalez, Retired Project Manager, Zachry Construction
  - Dennis Fiemeyer, Capital Programs Manager, Aviation Department
  - Candyce Selby, Airport Senior Engineer, Aviation Department
  - Sergio Aranda, Senior Project Manager, Aviation Department
  - LeAnn Lindquist-Thome, Project Control Manager, TCI

<b>Construction Materials Testing RFQ #MA10272017  Score Summary</b>	<b>Maximum Points</b>	<b>Firm 1</b>	<b>Firm 2</b>	<b>Firm 3</b>	<b>Firm 4</b>	<b>Firm 5</b>	<b>Firm 6</b>
<b>Criteria A - Background, Experience Qualifications</b>	55	49.43	46.14	44.29	36.43	32.00	31.14
<b>Criteria B - Project Resources &amp; Management Capabilities</b>	25	23.43	23.57	21.14	18.86	16.29	15.29
<b>DBE</b>	20	20.00	20.00	16.00	13.00	20.00	20.00
<b>TOTAL SCORE</b>	100	92.86	89.71	81.43	68.29	68.29	66.43
<b>RANK BASED ON TOTAL SCORE</b>		1.00	2.00	3.00	4.00	5.00	6.00

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.