



# City of San Antonio

## Agenda Memorandum

**File Number:**18-2956

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**Agenda Item Number:** 12.

**Agenda Date:** 5/17/2018

**In Control:** City Council A Session

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**DEPARTMENT:** Office of Historic Preservation

**DEPARTMENT HEAD:** Shanon Miller

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

Texas Historical Commission (THC) Travel Stipend Grant

### **SUMMARY:**

This Ordinance ratifies the submission of a grant application and authorizes the acceptance of funds upon award of an amount not to exceed \$2,293.64, from the Texas Historical Commission for travel stipends to the National Alliance of Preservation Commission's FORUM 2018 Conference.

### **BACKGROUND INFORMATION:**

As part of its Certified Local Government (CLG) program, the THC is offering travel stipends for CLG representatives to attend the FORUM Conference in Des Moines, Iowa, July 18 - 22, 2018. As a participating CLG, Office of Historic Preservation staff members qualify for the stipend which allows for reimbursement of travel costs.

The FORUM conference is focused on the needs and issues of preservation commissions and commission staff. The conference will provide valuable training for the Department's duties related to staffing the Historic and Design Review Commission (HDRC). OHP staff has also been selected to present at two sessions during the conference.

### **ISSUE:**

If awarded and accepted, eligible travel expenses for up to two staff members will be reimbursed by the THC, a value of \$2,293.64. The City will pay all travel expenses up front, and then request reimbursement from the THC following the conference.

**ALTERNATIVES:**

To not accept the grant and limit the number of staff members who may attend the conference.

**FISCAL IMPACT:**

This ordinance authorizes acceptance of grant funds upon award of an amount not to exceed \$2,293.64, from the Texas Historical Commission for travel stipends to the National Alliance of Preservation Commission's FORUM 2018 Conference.

**RECOMMENDATION:**

Staff recommends that the City Council ratify the grant proposal and authorize the acceptance of the travel stipend.