



City of San Antonio

Agenda Memorandum

File Number:18-3046

Agenda Item Number: 2.

Agenda Date: 4/26/2018

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department
Kevin Barthold, City Auditor

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Aviation Director; Mike Frisbie, P.E., TCI Director/City Engineer

SUBJECT: Consideration of Completed High Profile Solicitations

DATE: April 26, 2018

The following high profile projects have completed the solicitation process. These items are presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

Annual Job Order Contract for On-call Electrical Services - Department issued a Request for Competitive Sealed Proposals (RFCSP) to provide Aviation with up to two contracts for on-call repair of electrical systems for the San Antonio International Airport. Pursuant to the requirements of Chapter 2269, Texas Government Code, the City established a maximum aggregate expenditure of \$1,000,000.00 for each contract awarded in accordance with this RFCSP.

- Solicitation Type: RFCSP
- Number of Respondents: 4
- Contract Value: \$2 Million
- Number of Contracts Awarded: 2 Contracts @ \$1,000,000 each
- Term of Contract: 2 years with option to renew for 3 additional, 1-year periods
- Council Consideration: May 10, 2018
- Evaluation Criteria:
 - Experience, Background, Qualifications - 45 points
 - Proposed Plan - 25 points
 - Price - 10 points
 - ESBE Prime Contract Program - 10 points

- M/WBE Prime Contract Program - 10 points
- SBEDA Subcontracting Requirements: Not Applied
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- Voting Committee Members:
 - Thomas Bartlett, Deputy Aviation Director, Aviation Department
 - Loyce Clark, Chief Asset & Planning Officer, Aviation Department
 - Randy Gray, Building Maintenance Manager, Aviation Department
 - Marsha Hendler, Member, Airport Advisory Commission

Score Summary: Annual Job Order Contract for On-Call Electrical Services RFCSP 6100009675; 18-012	Maximum Points	Firm 1	Firm 2	Firm 3	Firm 4
A - Experience, Background, Qualifications	45	37.50	31.50	23.25	19.00
B - Proposed Plan	25	20.00	18.50	16.00	11.25
Sub-Total	70	57.50	50.00	39.25	30.25
C - Price	10	7.61	9.13	8.88	9.47
A - C SUB-TOTAL	80	65.11	59.13	48.13	39.72
D - ESBE Prime Contractor Program	10	0.00	0.00	0.00	0.00
E - M/WBE Prime Contractor Program	10	10.00	10.00	10.00	0.00
Sub-Total	20	10.00	10.00	10.00	0.00
TOTAL SCORE	100	75.11	69.13	58.13	39.72
RANK BASED ON TOTAL SCORE		1	2	3	4

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling these items for full City Council consideration.