



# City of San Antonio

## Agenda Memorandum

**File Number:**18-3106

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**Agenda Item Number:** 8.

**Agenda Date:** 5/8/2018

**In Control:** Early Childhood Education Municipal Development Corporation Board of Directors

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**DEPARTMENT:** Pre-K 4 SA

**DEPARTMENT HEAD:** Sarah Baray, Ph.D.

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

Independent Evaluation Amendment

### **SUMMARY:**

This item includes a briefing and possible Board approval to extend the Westat independent evaluation contract for three years and amend the contract for a total amount not to exceed \$2,283,313.

### **BACKGROUND INFORMATION:**

In 2013, Pre-K 4 SA issued a Request for Proposals (RFP) for an independent program evaluation. The Board approved for Pre-K 4 SA to enter into the contract with Westat. The approval authorized Pre-K 4 SA to initiate a contract with an initial five-year term, and one three-year renewal option. In October 2017, the Board approved an amendment to the current contract increasing the total by approximately \$157,000 resulting in a total contract value of \$1,398,157.

### **ISSUE:**

This contract term includes a three-year option to renew. Pre-K 4 SA is requesting to exercise this option to renew. Additionally, staff have worked with Westat to identify evaluation work to take place during the three remaining years of the contract. The total dollar value of the contract with the amendment will not exceed \$885,798. The scope for the remaining three years is as follows.

#### Option 1 (Years 6 and 7) - Benefit-Cost Analysis

- Purpose: Inform Pre-K 4 SA and the City of San Antonio on the estimated monetized benefits of, or return on the investment in, Pre-K 4 SA.
- Cost:

Year 6	\$41,571
Year 7	\$52,075

#### Option 2 (Years 6 - 8) - Open Records Data Request for Longitudinal Analyses

- Purpose: Collect data for all cohorts since the inception of the program to conduct analysis on comparison student data.
- Cost:

Year 6	\$39,608
Year 7	\$40,598
Year 8	\$41,582

#### Option 3 (Years 6 - 8) - Advisory Group

- Purpose: Advisory panel will continue to offer guidance and advice on analytic decisions as part of evaluation efforts.
- Cost:

Year 6	\$14,838
Year 7	\$15,240
Year 8	\$15,646

#### Addendum 1 (Year 6) - Wolf Trap Evaluation

- Purpose: Investigate the relationship and implementation of 8-week residency of Wolf Trap Teaching Artists in Pre-K 4 SA classrooms to classroom quality and kindergarten readiness outcomes.
- Cost:

Year 6	\$11,962
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#### Cost Summary for Contract Years 6 - 8

Scope of Work	Year 6	Year 7	Year 8	Total
Core Evaluation	\$199,056	\$204,223	\$209,399	\$612,678
Option 1	\$41,571	\$52,075	\$ -	\$93,646
Option 2	\$39,608	\$40,598	\$41,582	\$121,788
Option 3	\$14,838	\$15,240	\$15,646	\$45,724
Addendum 1	\$11,962	\$ -	\$ -	\$11,962
<b>Total by Year</b>	<b>\$307,035</b>	<b>\$312,136</b>	<b>\$266,627</b>	<b>\$885,798</b>

#### ALTERNATIVES:

If Pre-K 4 SA does not move forward with the contract amendment, an external evaluation would not be conducted for Years 6-8 of the program and staff would need to develop a process for evaluating the program

internally.

**FISCAL IMPACT:**

Funds are subject to appropriation during the annual budget process within Pre-K 4 SA's Operating Fund for FY 2019 through FY 2021 as approved by the Board of Directors.

**RECOMMENDATION:**

Staff recommends the Board approve Pre-K 4 SA to extend the Westat independent evaluation contract for three years and amend the contract for a total amount not to exceed \$2,283,313.