



City of San Antonio

Agenda Memorandum

File Number:18-3108

Agenda Item Number: 4.

Agenda Date: 5/8/2018

In Control: Early Childhood Education Municipal Development Corporation Board of Directors

DEPARTMENT: Pre-K 4 SA

DEPARTMENT HEAD: Sarah Baray, Ph.D.

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Program Insurance

SUMMARY:

This item requests Board approval of insurance coverage from Markel American Insurance Company for Pre-K 4 SA Property, Casualty, Directors' and Officers' insurance.

BACKGROUND INFORMATION:

The Memorandum of Understanding (MOU) that Pre-K 4 SA maintains with the eight participating independent school districts (ISD) requires that Pre-K 4 SA uphold a third party insurance policy to cover the following areas.

- Worker's Compensation (provided by the City of San Antonio)
- Errors and Omissions
- Directors' and Officers' Liability
- Commercial General Liability
- Abuse & Molestation Liability
- Automobile Liability (Hired & Non Owned Only)
- Program Consultants
- Excess Umbrella Liability
- Student Accident Insurance

ISSUE:

Pre-K 4 SA must ensure that insurance coverage remains in effect for the four Education Centers, without lapse. In April 2018, Pre-K 4 SA insurance brokerage company McGriff, Seibel's, and Williams provided staff with a quote for required types of insurance coverage outlined in the Pre-K 4 SA MOU for the four Education Centers. The total annual premium is approximately \$150,000.

ALTERNATIVES:

Pre-K 4 SA is required by the MOU with participating ISDs to maintain insurance coverage in the following areas.

- Worker's Compensation (provided by the City of San Antonio)
- Errors and Omissions
- Directors' and Officers' Liability
- Commercial General Liability
- Abuse & Molestation Liability
- Automobile Liability (Hired & Non Owned Only)
- Program Consultants
- Excess Umbrella Liability
- Student Accident Insurance

FISCAL IMPACT:

Funds for insurance coverage are budgeted and available in the FY 2019 Pre-K 4 SA Operating Fund contingent upon approval by City Council.

RECOMMENDATION:

Staff recommends the Board approve the purchase of required insurance from the recommended company, Markel American Insurance Company, for Property, Casualty, Directors and Officers Insurance for the North, South, East and West Education Centers with a total premium of approximately \$150,000 annually through July 2021 for a total amount not to exceed \$450,000; the City of San Antonio provides coverage meeting the Workers' Compensation requirement.