City of San Antonio

Agenda Memorandum

File Number: 18-3951

Agenda Item Number: 5.

Agenda Date: 6/19/2018

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO
FINANCE DEPARTMENT
Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Director, Aviation Department, Xavier Urrutia, Director, Parks and Recreation Department

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: June 19, 2018

The following high profile solicitation is scheduled to be released within the next month:

Fire Detection & Suppression Systems and Equipment Services: The Aviation Department is soliciting proposals from qualified vendors to perform quarterly, semi-annual, and annual inspections; repairs (to include parts and replacements); installations; testing; and monitoring of the fire detection and fire suppression systems at San Antonio International Airport and Stinson Municipal Airport.

Project Solicitation:
Department: Aviation
Solicitation Type: RFCSP
Estimated Value: $1.5 Million
Proposed Term: 3 years with 2, 1-year options
Release Date: June 22, 2018
Closing Date: July 23, 2018
Proposed Council Date: November 2018
Contact Information: Russell J. Handy, Aviation Director, Aviation
Evaluation Criteria: Experience, Background, Qualifications: 50 points
                       Proposed Plan: 25 points
                       Price Schedule: 15 points
                       SBEDA Program: 10 points (5 points SBE Prime / 5 points MWBE Prime)
SBEDA Subcontracting Requirements: Not Applicable
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Russell J. Handy, Director, Aviation Department
Loyce D. Clark, Chief Asset and Planning Officer, Aviation
Randy Gray, Facilities Manager, Aviation
Ray Parrish, Airport Safety Analyst, Aviation
Dave Kubena, Building Maintenance Manager, Convention & Sports Facilities
Diane Rath, Member, Airport Advisory Commission