



City of San Antonio

Agenda Memorandum

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In Control: Audit and Accountability Committee

AUDIT COMMITTEE SUMMARY

June 19, 2018

Audit of San Antonio Police Department Detention Center

Report Issued May 24, 2018

Audit Objective

Determine if SAPD's Detention Center operations are effective and efficient and in compliance with existing procedures, contracts/interlocal agreements, and regulations.

Background

The Detention Center processed approximately 65,000 arrested persons in fiscal year 2017. The facility is open 24 hours a day, 365 days per year. As of October 1, 2016, an SAPD Captain is assigned oversight of operations and staff. When fully staffed, the Detention Center has 43 employees. The Detention Center officers search arrested persons on arrival, inventory their personal property, monitor them, and prepare them for transfer to the Bexar County Jail or release.

Bexar County and the City share the costs of operations. At the Detention Center, Bexar County is responsible for booking all arrested persons who are charged with committing a Class B misdemeanor or higher. Magistration services for these arrested persons are provided by Bexar County judges.

Audit Scope & Methodology

The audit scope was from October 1, 2016 through September 30, 2017. As part of our testing procedures, we examined staffing levels, schedules, training, custody and release of arrested persons, incident documentation, record retention, interlocal agreements, and system user access controls.

Audit Conclusions

Detention Center operations are not in compliance with existing policies and procedures which hinders the effectiveness of operations.

Areas for improvement include:

- Length of custody for arrestees in the Detention Center prior to transfer to the Bexar County jail is excessive.
- Frequency of cell checks is not in compliance with department standards.
- Practices for medical evaluations and use of force incident documentation are not consistent.
- Staff training for crisis intervention and use of force should be expanded.

- The IT systems in place at the Detention Center do not provide adequate functionality for efficient processing and reporting of Detention Center activity.
- User access to IT systems is excessive.

Additionally, Bexar County has not paid the City its agreed-upon share of fiscal year 2017 Detention Center operating expenses amounting to \$1.6 million. Monthly payments for fiscal year 2018 have also not been paid.

We made recommendations to address these issues. SAPD concurred with the recommendations and developed corrective action plans.