



City of San Antonio

Agenda Memorandum

File Number:18-4887

Agenda Item Number: 2.

Agenda Date: 8/23/2018

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Norbert Dziuk, Procurement Operations Lead; Russell J. Handy, Director, Aviation

SUBJECT: Consideration of High Profile Solicitations for Release

DATE: August 23, 2018

The following high profile solicitation is scheduled to be released within the next month:

On Call Aviation DBE General Engineering Consultant Services - The Aviation Department is seeking Statements of Qualifications from firms interested in providing General Engineering Consulting Services for various projects at San Antonio International Airport and Stinson Municipal Airport.

Department: Aviation
Solicitation Type: Request for Qualifications
Release Date: September 14, 2018
Closing Date: October 15, 2018
Proposed Council Date: January, 2019
Estimated Value: \$10 Million (2 contracts @ \$5 Million)
Proposed Term: 3 years with 2, 1 year options
Contact Information: Russell J. Handy, Aviation Director
Evaluation Criteria: Experience, Background, Qualifications: 50 points
Proposed Plan: 30 points
DBE Program: 20 points
DBE Subcontracting Goal: 18%
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable
Voting Members: Russell J. Handy, Aviation Director, Aviation Department

Loyce D. Clark, Chief Asset & Planning Officer, Aviation Department
Debbie Drew, Planning & Administration Manager, Aviation Department
Nefi Garza, Assistant Director, TCI Department
Aurelina Prado, Member, Airport Advisory Commission
George Tamez, P.E., Senior Manager, CPS Energy