



City of San Antonio

Agenda Memorandum

File Number:18-4892

Agenda Item Number: 6.

Agenda Date: 8/23/2018

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO FINANCE DEPARTMENT Interdepartmental Correspondence

TO: Sheryl Sculley, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer, Finance Department
Kevin Barthold, City Auditor

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Norbert Dziuk, Procurement Operations Lead; Mike Frisbie, TCI Director/City Engineer; Russell J. Handy, Aviation Director

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: August 23, 2018

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

Aviation Job Order Contracting (TCI) - TCI, on behalf of the Aviation Department, issued a Request for Competitive Sealed Proposals for qualified firms interested in providing job order contracting on an as-needed basis for various projects at San Antonio International Airport and Stinson Municipal Airport.

- Solicitation Type: Request for Competitive Sealed Proposals
- Contract Value: \$8 Million
- Term of Contract: 1 year with 3, 1 year options
- Number of Respondents: 6
- Number of Contracts Awarded: 3
- Council Consideration: September, 2018
- Evaluation Criteria:
 - Experience of Respondent, to include subcontractors and/or key personnel with similar Job Order Contracting Projects - 35 points
 - Understanding of the JOC Program and Proposed Management Plan - 20 points
 - Experience with San Antonio Regional Issues and Past Experience with the City of San Antonio - 5 points
 - Respondents Coefficient Price Proposal - 20 points
 - SBEDA - 20 points
 - ESBE Prime Contractor Program - 10 points

- MWBE Prime Contractor Program - 10 points
- SBEDA Subcontracting Requirements: 18% MWBE, 2% AABE
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- Voting Committee Members:
 - Russell J. Handy, Aviation Director, Aviation
 - Razi Hosseini, Assistant Director, TCI
 - Debbie Drew, Planning & Administration Manager, Aviation
 - Antonio Hinojos, Southwest Airline Station Manager
 - Alma Nunez, Design Development Assistant, TCI

Scoring Summary Request For Competitive Sealed Proposals: AVIATION JOB ORDER CONTRACTING		Firm 1	Firm 2	Firm 3	Firm 4	Firm 5	Firm 6
A. Respondents experience, to include Subcontractors and/or Key personnel with similar Job Order Contracting Projects	35	30.60	23.40	34.80	27.40	21.60	13.20
B. Respondent's understanding of the JOC Program and Proposed Management Plan	20	18.00	15.20	19.80	16.20	12.40	8.40
C. Respondent's Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contracts	5	3.80	3.80	5.00	3.80	3.00	2.00
D. Respondent's Coefficient Price Proposal	20	13.00	16.00	14.00	19.00	15.00	20.00
E. SBEDA - MWBE Prime Contract Program	10	10.00	10.00	0.00	10.00	10.00	10.00
SBEDA - ESBE Prime Contract Program	10	0.00	10.00	0.00	0.00	10.00	10.00
TOTAL SCORE	100	62.40	62.40	59.60	57.40	57.00	43.60
RANK		1	1	3	4	5	6

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.