



City of San Antonio

Agenda Memorandum

File Number:18-5062

Agenda Item Number: 8.

Agenda Date: 10/11/2018

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Purchase of Equipment Trailers

SUMMARY:

This ordinance authorizes acceptance of a contract with San Antonio Southwest Trailers to provide City departments with two replacement and three additional equipment trailers for a total cost of \$62,017.00.

Funding is available from the FY 2019 Equipment Renewal and Replacement Fund (ERRF) budget in the amount of \$30,475.00, the FY 2019 Airport Operations & Maintenance Fund budget in the amount of \$19,292.00, and the FY 2019 General Fund budget in the amount of \$12,250.00.

BACKGROUND INFORMATION:

Submitted for City Council consideration and action is the attached tabulation of three competitive bids to provide five equipment trailers for a total cost of \$62,017.00. This purchase includes one dovetail equipment trailer, one gooseneck dovetail equipment trailer, one pintle eye dovetail equipment hauler, one full power tilt trailer and one carry on transport trailer.

This equipment will be utilized by the Aviation, Parks and Recreation, and Transportation & Capital Improvements departments for transporting light, medium and heavy duty equipment and/or materials throughout the City.

ISSUE:

This contract will provide two replacement and three additional equipment trailers to meet the needs of the Aviation, Parks and Recreation and Transportation & Capital Improvements departments. The replacement of these trailers is consistent with the City's Equipment Replacement and Renewal Fund (ERRF) program.

The units will be used by the departments for transporting light, medium and heavy duty equipment and/or materials throughout the City.

All units are covered by a minimum one year warranty that will start on the day each unit is placed in service. The life expectancy for these trailers is 120 months.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

The recommended award for Items 1-5 is to the low responsive bidder, who is also a local business. Therefore, application of the Local Preference Program was not required.

The Veteran-Owned Business Program does not apply to good/supplies contract, so no preference was applied to this contract.

ALTERNATIVES:

The current trailers scheduled for replacement have met their age and/or mileage requirement cycles and are no longer economically feasible to repair. If the replacement trailers are not purchased, necessary field work may be compromised and thus create the potential of delays in delivery of essential services to the residents of San Antonio. The alternative is to continue to use the trailers currently available and incur increasing maintenance costs and down time.

FISCAL IMPACT:

This ordinance authorizes acceptance of a contract with San Antonio Southwest Trailers to provide City departments with two replacement and three additional equipment trailers for a total cost of \$62,017.00.

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RECOMMENDATION:

Staff recommends the approval of a contract to purchase five equipment trailers from San Antonio Southwest Trailers for a total cost of \$62,017.00.

This contract is procured on the basis of low bid and a Contracts Disclosure Form is not required.