



City of San Antonio

Agenda Memorandum

File Number:18-5423

Agenda Item Number: 18.

Agenda Date: 9/26/2018

In Control: Planning Commission

DEPARTMENT: Development Services

SUBJECT:

Planning Commission Holiday Schedule 2018

SUMMARY:

Consideration of a Resolution to reschedule the Planning Commission meetings of December 12, 2018 and December 26, 2018. Staff recommends Approval. (Richard Carrizales, Sr. Planner, Development Services Department, richard.carrizales@sanantonio.gov (210) 207-8050)

BACKGROUND INFORMATION:

To ensure a quorum is maintained during the 2018 City Holiday, the Development Services Department (DSD) is recommending changes to the Planning Commission schedule for the December meeting dates.

This year the City of San Antonio offices will be closed on December 24th, 2018 through January 1st, 2019. Staff proposes to cancel the meetings of December 12th and December 26th and propose an alternate meeting date of Wednesday December 19, 2018.

RECOMMENDATION:

Staff recommends alternate meeting date to ensure that projects continue to move forward in a timely manner in adherence to the Unified Development Code (UDC) and State Law timelines. Staff recommends that one meeting be rescheduled for Wednesday December 19th 2018 meeting to begin at 9:00 a.m.

Scheduled Meeting Dates	Meeting Dates	Justification
Wednesday, December 12, 2018	Canceled	Winter Break
Wednesday, December 19, 2018	Rescheduled meeting	Winter Break
Wednesday, December 26, 2018	Canceled	Winter Break