



# City of San Antonio

## Agenda Memorandum

**File Number:**18-5472

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**Agenda Item Number:** 14.

**Agenda Date:** 11/1/2018

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** Council District 2

### **SUBJECT:**

Lease Agreement with Austin Hwy Properties LLC (Fire Station #24)

### **SUMMARY:**

An ordinance authorizing the execution of a Lease Agreement between the City of San Antonio and Austin Hwy Properties LLC for a term of two and a half years in the amount of \$1,750.00 per month and not to exceed \$52,500.00 total over the term of the lease, to access approximately 9,000 square feet for ingress and egress adjacent to Fire Station 24 located at 1940 Austin Highway. Funding in the amount of \$21,000 is available from the FY 2019 General Fund Budget, and funding for subsequent fiscal years is subject to appropriation of funds.

### **BACKGROUND INFORMATION:**

On May 6, 2017, the voters approved the 2017-2022 Bond Program which included \$10,000,000.00 for the Fire Station 24 Replacement Project. The existing Fire Station 24 was built in 1956 and is located at 1940 Austin Highway. As the operational requirements of the station have grown, the existing facility was no longer able to provide adequate space or support for the expanded services provided by this station, and the station frequently requires maintenance. For this reason, a replacement for the station was included in the 2017 Bond.

Personnel currently housed in the existing Fire Station 24 facility located at 1940 Austin Highway will remain there until the construction of the replacement for Fire Station 24 at 2265 Austin Highway is completed in 2021. Since the existing Fire Station 24 facility has been in operation, personnel have been using the adjacent private driveway owned by Austin Hwy Properties LLC to access the Fire Station and the facility's parking area. This lease agreement will allow the continued use of the private driveway for ingress and egress access to the Fire Station and facility's parking area until the construction of the new Fire Station 24 is complete.

**ISSUE:**

This ordinance authorizes the execution of a Lease Agreement between the City of San Antonio and Austin Hwy Properties LLC for a term of two and a half years in the amount of \$1,750.00 per month and not to exceed \$52,500.00 total over the term of the lease, to access approximately 9,000 square feet for ingress and egress adjacent to Fire Station 24 located at 1940 Austin Highway.

The purpose of the lease is to document the owner's permission and provide compensation to offset maintenance and repair costs incurred by fire station traffic, on the private driveway, by the City's emergency vehicles until such time the emergency responders can relocate to the newly constructed Fire Station 24 in 2021.

Personnel have been using the adjacent private driveway owned by Austin Hwy Properties LLC to access the Fire Station and parking area. This lease agreement will allow the continued use of the private driveway for ingress and egress access, to the Fire Station and parking area.

**ALTERNATIVES:**

City Council could choose not to approve the lease between the City of San Antonio and Austin Hwy Properties LLC; however this could cause additional costs to the property owner due to the continued traffic caused by San Antonio Fire Department staff and equipment.

**FISCAL IMPACT:**

An ordinance authorizing the execution of a Lease Agreement between the City of San Antonio and Austin Hwy Properties LLC for a term of two and a half years in the amount of \$1,750.00 per month and not to exceed \$52,500.00 total over the term of the lease, to access approximately 9,000 square feet for ingress and egress adjacent to Fire Station 24 located at 1940 Austin Highway. Funding in the amount of \$21,000 is available from the FY 2019 General Fund Budget, and funding for subsequent fiscal years is subject to appropriation of funds.

**RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of a Lease Agreement between the City of San Antonio and Austin Hwy Properties LLC for the period of two and half years.