



# City of San Antonio

## Agenda Memorandum

**File Number:**18-5699

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**Agenda Item Number:** 10.

**Agenda Date:** 10/16/2018

**In Control:** Audit and Accountability Committee

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**CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS  
INTERDEPARTMENTAL CORRESPONDENCE**

**TO:** Sheryl Sculley, City Manager

**FROM:** Mike Frisbie P.E., Director, Transportation and Capital Improvements

**COPY:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer; Carlos Contreras, Assistant City Manager

**SUBJECT:** Post-Solicitation Briefing for Parking Space Indicator System in Long Term Parking Garage at San Antonio International Airport

**DATE:** October 16, 2018

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

**Parking Space Indicator System at the Long Term Garage at SAIA(Aviation/TCI)** - Department released a Request for Competitive Sealed Proposal (RFCSP) seeking qualified and experienced firms to provide and install a parking guidance system in the existing long term garage parking facility, CONRAC surface parking lot and oversized vehicle parking lot.

- Solicitation Type: Request for Competitive Sealed Proposals
- Contract Value: \$3.2 Million
- Term of Contract: Until Construction Complete
- Number of Respondents: 3
- Contracts to be Awarded: 1
- Council Consideration: December, 2018
- Evaluation Criteria:
  - Experience, Background, Qualifications of Firm, Key Personnel and Key Sub-Consultants: 30 points

- Understanding of the Project and Proposed Management Plan: 25 points
- Price Proposal: 15 points
- Experience with San Antonio Region Issues and Past Experience with the City of San Antonio Contracts: 10 points
- SBEDA: 20 points
  - Small Business Enterprise Prime Contract Program - 10 points
  - Minority Women Owned Business Enterprise Prime Contract Program - 10 points

SBEDA Subcontracting: MWBE 12%, AABE 1%

Local Preference Program: Not Applicable

Veteran Owned Small Business

Preference Program: Not Applicable

Voting Members: Peter Zaroni, Deputy City Manager, City Manager's Office  
 Loyce Clark, Chief Asset & Planning Officer, Aviation  
 Brett Van Hazel, Capital Program Manager, TCI  
 Michael Mitchell, Senior IT Manager, ITSD  
 Ted Davis, Airport Advisory Commission  
 Tamera Marberry, Parking Manager, Aviation  
 Candyce Selby, Sr. Engineer, Aviation  
 Catia Jendrzey, Sr. IT Manager, ITSD

<b>Scoring Summary</b> <b>Request For Competitive Sealed Proposals:</b> <b>PARKING SPACE INDICATOR SYSTEM AT LONG</b> <b>TERM GARAGE - SAIA (INTERVIEWS)</b>			
		Firm 1	Firm 2
A. Experience, Background, Qualifications of Firm, Key Personnel and Key Sub-Consultants	30	23.00	26.43
B. Understanding of the Project and Proposed Management Plan	25	20.86	22.57
C. Respondent's Price Proposal	15	11.03	11.06
D. Respondent's Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contracts	10	7.71	10.00
<b>SUBTOTAL</b>	<b>80</b>	<b>62.60</b>	<b>70.06</b>
<b>Rank</b>		<b>2</b>	<b>1</b>
E. SBEDA -SBE Prime Contract Program	10	0.00	0.00
SBEDA - M/WBE Prime Contract Program	10	0.00	0.00
<b>TOTAL SCORE</b>	<b>100</b>	<b>62.60</b>	<b>70.06</b>
<b>RANK</b>		<b>2</b>	<b>1</b>

Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.