



# City of San Antonio

## Agenda Memorandum

**File Number:**19-1058

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**Agenda Item Number:** 11.

**Agenda Date:** 2/14/2019

**In Control:** City Council A Session

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**DEPARTMENT:** SAFD

**DEPARTMENT HEAD:** Charles N. Hood

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

2019 Emergency Management Preparedness Grant (EMPG)

### **SUMMARY:**

This ordinance authorizes the submission of a grant application for, and acceptance, upon award, of up to \$250,000 from the State of Texas, Texas Division of Emergency Management (TDEM), for the 2019 Emergency Management Preparedness Grant (EMPG) to prevent, respond to, and recover from acts of terrorism and natural disasters; authorizing an in-kind matching contribution of up to \$250,000; and authorizing a personnel complement of 1 position.

### **BACKGROUND INFORMATION:**

The City of San Antonio has received \$2.8 million in EMPG awards since 2003. These funds are designated to support local emergency preparedness activities to enhance the City's capability to mitigate potential hazards and respond to and recover from emergencies and disasters. The key elements of emergency preparedness are comprehensive emergency planning, emergency training, and exercising. This ordinance also approves a total personnel complement of 1 position. This position is essential for complying with the federal and state grant management requirements and for increasing regional preparedness capabilities against a catastrophic disaster. This position will be funded upon receipt of the 2019 EMPG award. Allowable expenses include personnel compensation and benefits, travel, vehicle allowances, training equipment, operation and repair of administrative equipment, utility costs, janitorial and custodial services, rent and maintenance, vehicle rental, insurance and indemnification, attendance at meeting and conferences and indirect costs.

The 1 position in the Office of Emergency Management to be funded with EMPG is 1 Department Fiscal

Administrator.

The Emergency Management Performance Grant (EMPG) requires in-kind match. The FY 2018 EMGP award was \$162,866.

**ISSUE:**

The Office of Emergency Management must submit a 2019 EMPG grant application to be eligible for 2019 grant funding and to sustain current operational capabilities. Staffing and equipment are necessary to support public safety, emergency management planning, and compliance with federal and state regulations.

**ALTERNATIVES:**

Non-acceptance of 2019 EMPG grant funds would prevent the Office of Emergency Management from retaining one full-time employee who performs critical planning and emergency management functions such as disaster financial management and data collection of critical infrastructure and key resources. Alternatives to not funding the personnel complement could make us not in compliance with grant mandates and eligibility requirements and unable to accept any future EMPG grant funding.

**FISCAL IMPACT:**

This ordinance authorizes the City of San Antonio Office of Emergency Management (COSA OEM) to apply for, accept, and appropriate, upon award, up to \$250,000 from the 2019 Emergency Management Performance Grant (EMPG). This ordinance also authorizes in-kind match necessary to accept Emergency Management Performance Grant (EMPG). The in-kind match is provided through existing general fund salaries of two Assistant Emergency Management Coordinator positions. This ordinance also approves a total personnel complement of 1 position.

**RECOMMENDATION:**

Staff recommends approval of this ordinance to apply for and accept grant funds from the 2019 EMPG grant program, appropriate funds upon award, and authorizing the Director of Emergency Management, Mayor, or her designee, or the City Emergency Manager to execute any and all necessary documents to effectuate 2019 EMPG grant program. Staff also recommends approval of the personnel complement.