



# City of San Antonio

## Agenda Memorandum

**File Number:**19-1582

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**Agenda Item Number:** 3.

**Agenda Date:** 1/29/2019

**In Control:** Audit and Accountability Committee

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**CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS  
INTERDEPARTMENTAL CORRESPONDENCE**

**TO:** Sheryl Sculley, City Manager

**FROM:** Razi Hosseini P.E., Interim Director/City Engineer, Transportation and Capital Improvements

**COPY:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer; Carlos Contreras, Assistant City Manager

**SUBJECT:** Post-Solicitation Briefing for Terminal A Security Checkpoint Expansion at San Antonio International Airport (SAIA)

**DATE:** January 29, 2019

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

**Terminal A Security Checkpoint Expansion at SAIA (Aviation/TCI)** - Department released a Request for Competitive Sealed Proposal (RFCSP) seeking qualified and experienced firms to provide construction services for an interior alteration at Terminal A requiring removal of existing concessionaire in its entirety, and preparing area for primary use in Transportation Security Administration (TSA) passenger screening. Associated work will include interior wall rework, wall tile, flooring, terrazzo flooring infill, overhead roll down security gate, relocation and integration of existing and new TSA equipment, installation of infrastructure associated with mechanical, electrical, plumbing and audio visual and information technology work required to function as defined by TSA and SAIA security standards.

- Solicitation Type: Request for Competitive Sealed Proposals
- Contract Value: \$1.4 Million
- Term of Contract: Upon Construction Completion (July 2019)
- Number of Respondents: 2
- Contracts to be Awarded: 1
- Council Consideration: February 21, 2019

- Evaluation Criteria:
  - Experience, Background, Qualifications of Firm, Key Personnel and Key Sub-Consultants: 30 points
  - Understanding of the Project and Proposed Management Plan: 25 points
  - Price Proposal: 15 points
  - Experience with San Antonio Region Issues and Past Experience with the City of San Antonio Contracts: 10 points
  - SBEDA: 20 points
    - Small Business Enterprise Prime Contract Program - 10 points
    - Minority Women Owned Business Enterprise Prime Contract Program - 10 points
- SBEDA Subcontracting: MWBE 18%, AABE 1%
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable
- Voting Members: Tom Bartlett, Deputy Director, Aviation  
 Ryan Rocha, Chief of Operations, Aviation  
 Brett Van Hazel, Capital Program Manager, TCI  
 Janet Howard, Senior Architect, Aviation  
 Jeni O'Quinn, Architect, TCI  
 Charles Serafini, Airport Advisory Commission

RFCSP TERMINAL A SECURITY CHECKPOINT EXPANSION AT SAIA MASTER SCORE SUMMARY		Firm 1	Firm 2
A. Experience, Background, Qualifications of Firm, Key Personnel and Key Sub-Consultants	30	26.83	15.17
B. Understanding of the Project and Proposed Management Plan	25	23.33	12.83
C. Respondent's Price Proposal	15	15.00	11.94
D. Respondent's Experience with San Antonio Region Issues and Past Experience with City of San Antonio Contracts	10	6.67	7.67
<b>SUBTOTAL</b>	<b>80</b>	<b>71.83</b>	<b>47.61</b>
<b>Rank</b>		<b>1</b>	<b>2</b>
E. SBEDA -SBE Prime Contract Program	10	0.00	10.00
SBEDA - M/WBE Prime Contract Program	10	0.00	10.00
<b>TOTAL SCORE</b>	<b>100</b>	<b>71.83</b>	<b>67.61</b>
<b>RANK</b>		<b>1</b>	<b>2</b>

Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration for the selection of the highest ranked firm.