



City of San Antonio

Agenda Memorandum

File Number:19-2374

Agenda Item Number: 10.

Agenda Date: 3/19/2019

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
NEIGHBORHOOD & HOUSING SERVICES DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Verónica R. Soto, AICP, Director, Neighborhood & Housing Services Department

COPY: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer; Peter Zanoni, Deputy City Manager

SUBJECT: Pre-Solicitation Briefing for Neighborhood Improvements Bond Program - Southeast Service Center Project

DATE: March 19, 2019

The Neighborhood and Housing Services Department will present a pre-solicitation briefing on the Neighborhood Improvement Bond Program Southeast Service Center Project which was presented in the Annual High Profile Report. This briefing will allow an opportunity for input from Committee members.

This pre-solicitation briefing will cover estimated contract value, projected timeline, high profile designation, scope of the project, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran owned small business preference program applicability and SBEDA Program requirements.

The Neighborhood and Housing Services Department is seeking to contract with a developer to construct an affordable/Workforce Housing development consistent with the voter-approved Neighborhood Improvements Bond Program in accordance with the City Council-Approved Urban Renewal Plan and Chapter 374 Urban Renewal Statue. Development and eligible reimbursable costs will be in accordance with the Urban Renewal Plan. The Request for Proposal will incentivize that a minimum of half of the units must be affordable to families making 60% of the Area Median Income.