



City of San Antonio

Agenda Memorandum

File Number:19-2537

Agenda Item Number: 3.

Agenda Date: 3/19/2019

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
AVIATION DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Russell J. Handy, Director, Aviation Department

COPIES: Ben Gorzell, Chief Financial Officer; Kevin Barthold, City Auditor; Carlos Contreras, Assistant City Manager

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: March 19, 2019

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

On-Call Aviation DBE General Engineering Consulting Services (Aviation) - City of San Antonio solicited proposals from qualified firms interested in providing General Engineering Consulting Services for various projects at San Antonio International Airport and Stinson Municipal Airport.

- Solicitation Type: Request for Qualifications
- Contract Value: \$15 Million (3 contracts @ \$5M)
- Term of Contract: 3 years with 2, 1- year options
- Number of Respondents: 6
- Contracts to be Awarded: 3
- Council Consideration: April 2019
- Evaluation Criteria:
 - Experience, Background, Qualifications - 50 points
 - Project Approach/Management Plan - 30 points
 - DBE Program - 20 points
- DBE Subcontracting Requirement: 30%
- Local Preference Program: Not Applicable
- Veteran Owned Small Business Preference Program: Not Applicable

- Voting Committee Members:
 - Russell J. Handy, Aviation Director, Aviation Department
 - Loyce D. Clark, Chief Asset & Planning Officer, Aviation Department
 - Janet A. Howard, Sr. Architect, Aviation Department
 - Nefi Garza, Assistant Director, TCI Department
 - Aurelina Prado, Member, Airport Advisory Commission
 - George Tamez, P.E., Senior Manager, CPS Energy

Disadvantaged Enterprise Business General Engineering Consultant Services RFQ #AVI-09172018MA Score Summary FINAL EVALUATION	Maximum Points	Firm 1	Firm 2	Firm 3	Firm 4	Firm 5	Firm 6
A - Experience, Background, Qualifications	50	44.00	44.50	40.33	28.33	29.67	25.83
B - Proposed Approach/ Management Plan	30	26.17	24.17	23.17	17.17	15.50	16.17
A - B SUB-TOTAL	80	70.17	68.67	63.50	45.50	45.17	42.00
C - DBE	20	20.00	20.00	20.00	20.00	20.00	18.00
C SUB-TOTAL	20	20.00	20.00	20.00	20.00	20.00	18.00
TOTAL SCORE	100	90.17	88.67	83.50	65.50	65.17	60.00
RANK BASED ON SCORE		1.00	2.00	3.00	4.00	5.00	6.00

Due diligence conducted for the respondents to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.