



City of San Antonio

Agenda Memorandum

File Number:19-2702

Agenda Item Number: 28.

Agenda Date: 4/4/2019

In Control: City Council A Session

DEPARTMENT: Office of Risk Management

DEPARTMENT HEAD: Debra M. Ojo, MPA

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT: Occupational Health and Safety Management System (OHSMS) Consultant Services

SUMMARY:

This ordinance would authorize the City Manager or his/her designee to amend the original contract with Ensafé, Inc. passed and approved on March 8, 2018 to allow for an additional four year term and would authorize \$100,000 to be spent over the course of the new four year term for an annual cost of \$25,000. The contract provides Occupational Health Safety Management System (OHSMS) consultant services to the City of San Antonio. During the initial contract term, Ensafé developed the SMS framework, surveys and data analysis and pre-certification audits for Solid Waste Management. This extension allows Ensafé to continue providing these services for additional city departments to obtain SMS certifications utilizing previously developed system structure. The amended term of the contract is for a four (4) year period, with the option to extend up to 180 days, beginning April 8, 2019 and ending April 7, 2023.

BACKGROUND INFORMATION:

To further enhance the City's Safety Standards, the Office of Risk Management is implementing an Occupational Health and Safety Management System (OHSMS). The OHSMS is a formal method of measuring and evaluating safety performance thorough various system components and the use of Risk Management Information System data software. The outcomes of OHSMS will assist with achieving the City's initiative of zero preventable accidents and injuries and will improve safety operations across City departments including Solid Waste Management, Transportation and Capital Improvements, Building and Equipment Services, the Office of Risk Management, and Parks and Recreation.

ISSUE:

Authorization of an amendment and extension of this contract through the approval of City Council will allow for continued enhancements of the City's Safety Program by reducing the frequency, severity, and associated costs of work-related accidents and injuries, as well as standardizing operational processes.

ALTERNATIVES:

The city could choose not to approve this contract amendment and extension. However, this action would hinder the City's efforts in minimizing work-related exposures. The consulting services fill an important gap on standard practices for addressing safety hazards.

FISCAL IMPACT:

This ordinance would authorize the City Manager or his/her designee to amend the original contract with Ensafé, Inc. passed and approved on March 8, 2018 to allow for an additional four year term and to authorize \$100,000 to be spent over the course of the new four year term for an annual cost of \$25,000. Funding for the FY 2019 cost of this contract will be allocated from the Workers' Compensation Fund FY 2019 Adopted Budget and subsequent funding is contingent upon future budget appropriation.

RECOMMENDATION:

Staff recommends approval of the OHSMS Consulting Services with Ensafé, Inc. for the term beginning April 8, 2019 and ending April 7, 2023, subject to and contingent upon authorization by City Council.