



City of San Antonio

Agenda Memorandum

File Number:19-3304

Agenda Item Number: 3.

Agenda Date: 4/16/2019

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
TRANSPORTATION AND CAPITAL IMPROVEMENTS DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., Interim Director/City Engineer, Transportation and Capital Improvements Director

COPIES: Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, Deputy Chief Financial Officer; Peter Zanoni, Deputy City Manager

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: April 16, 2019

On-Call National Environmental Policy Act (NEPA) Consulting Services

Transportation and Capital Improvements will solicit proposals for firms (up to four) to provide consulting services for water, endangered species, noise and air, vegetation, cultural resources, and hazardous materials in accordance with National Environmental Policy Act (NEPA) and Federal Highway Administration (FHWA) requirements. This briefing memo will allow an opportunity for input and direction from committee members.

Department:	Transportation and Capital Improvements
Solicitation Type:	Request for Qualifications
Contract Value:	\$600,000.00 per year (\$3 Million total)
Term of Contract:	1 year with 4, 1-year renewal options
Release Date:	April 22, 2019
Closing Date:	June 4, 2019
Proposed Council Date:	September 12, 2019
Contact Information:	Christie Chapman, Assistant Director, TCI
Evaluation Criteria:	Experience, Background, and Qualifications: 45 points Proposed Management Plan: 35 points Experience with issues in San Antonio and Past Experience with City of San Antonio contracts: 20 points

SBEDA Requirements: Not Applicable; following Disadvantaged Business Enterprise (DBE) Requirements

DBE Requirements: 8%

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

- Peter Zanoni, Deputy City Manager, CMO
- Anthony Chukwudolue, Deputy Director, TCI
- John Cantu, Environmental Manager, TCI
- Eric Salazar, Project Manager, TCI
- Theresa Larson, Environmental Services Coordinator, TCI
- Susan Courage, Senior Management Analyst, Parks and Recreation
- David Pulido, Local Government Project Liaison, TXDOT