



City of San Antonio

Agenda Memorandum

File Number:19-4208

Agenda Item Number: 2.

Agenda Date: 5/21/2019

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
AVIATION DEPARTMENT
INTERDEPARTMENTAL MEMO**

TO: Erik Walsh, City Manager

FROM: Russell J. Handy, Director, Aviation Department

COPIES: Audit and Accountability Committee; Carlos Contreras, Assistant City Manager;
Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor;
Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: May 21, 2019

On-Call General Technology Consulting Services for San Antonio International Airport - The Aviation Department is seeking qualified respondents to provide on-call professional services consisting of General Technology Consulting Services. Increasingly, every aspect of an airport's operations from parking to environmental stewardship to security includes digital technology that is becoming more complex and requiring integration with other systems. The current on-call IT contracts used by the department have assisted but are limited by a restricted number of labor categories and design capabilities only to 10% conceptual design. These limitations do not allow for continuity for the project development and execution and have hampered staff's ability to negotiate and control costs.

The proposed contract scope will allow 100% design capabilities, including program and project oversight services, and more labor classifications to help control costs. Aviation is seeking to recommend two contracts budgeted each for up to \$4 million with a total capacity of up to \$8 million. The proposed contract term is three years with two, one-year renewal options.

Department:	Aviation
Solicitation Type:	RFP
Estimated Value:	\$8 Million (2 contracts at up to \$4 million/each)
Proposed Term:	3 years with 2, 1-year options
Release Date:	June 7, 2019
Closing Date:	July 22, 2019

Proposed Council Date: October 31, 2019
Contact Information: Russell J. Handy, Director, Aviation
Evaluation Criteria: Experience, Background, Qualifications: 35 points
Proposed Plan: 25 points
Price: 15 points
SBEDA Prime Contract Program: 10 points (SBE)
Local Preference Program: 10 points
Veteran Owned Small Business Preference Program: 5 points
SBEDA Subcontracting
Requirements: 12% MWBE
Voting Members: Carlos J. Contreras III, Assistant City Manager, City Manager's Office
Russell J. Handy, Director, Aviation Department
John Rodriguez, Assistant Director, ITSD
Catia Jendrzey, Business Relationship Manager, ITSD
Landon Phillips, Member, Airport Advisory Commission