



City of San Antonio

Agenda Memorandum

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In Control: Audit and Accountability Committee

AUDIT COMMITTEE SUMMARY

May 21, 2019

Audit of San Antonio Metropolitan Health District

STD/HIV Prevention Program

Report Issued April 18, 2019

Audit Objective

Determine if the STD/HIV prevention program is adequately managed and in compliance with policies and grant requirements.

Background

The San Antonio Metropolitan Health District (Metro Health) is the public health agency charged by State law, City code, and County resolution with the responsibility for providing public health programs in San Antonio and unincorporated areas of Bexar County.

A key service offered through Metro Health is STD/HIV clinical services. The clinic is primarily funded by federal and state grants aimed at raising awareness and lowering or eradicating the threat raised by communicable diseases. The STD/HIV prevention program has a mobile unit that functions as an extension of the health clinic. The unit has the ability to travel throughout San Antonio to provide testing in the field, linkage to care services, and treatment for most sexually transmitted diseases (STDs).

The STD/HIV prevention program also oversees the Healthy Beats program, which is designed to provide case management services and syphilis testing to pregnant women throughout their pregnancies.

Scope & Methodology

The audit scope was fiscal year 2018 through February 2019.

As part of our testing procedures, we verified that policies and procedures were reviewed and updated, and clinic personnel had required security, confidentiality, and cash handling training. We also verified that clinic inventory and purchases were maintained in accordance with COSA administrative directives. Furthermore, we performed tests to ensure that grant reimbursements and Medicaid payments were complete and accurate.

Conclusion

The Metro Health STD/HIV prevention program is adequately managed and in compliance with policies and grant requirements. We determined that the Metro Health STD/HIV clinic has adequate controls to ensure policies and procedures are reviewed and updated regularly, access to sensitive electronic patient files and

financial information is limited to appropriate personnel, and training requirements are met. Additionally, we determined that grant reimbursement requests were accurate.

There are no findings. Consequently, we make no recommendations to Metro Health management.