City of San Antonio

Agenda Memorandum

File Number: 19-5635

Agenda Item Number: 12.

Agenda Date: 8/22/2019

In Control: City Council A Session

DEPARTMENT: Parks and Recreation

DEPARTMENT HEAD: Homer Garcia III, Interim

COUNCIL DISTRICTS IMPACTED: City Wide

SUBJECT:

Annual Contract for Asphalt

SUMMARY:

This ordinance authorizes acceptance of the lowest qualified bid and awards a Labor and Material Contract for asphalt work in San Antonio parks for an estimated amount of $2,018,180.00 for a duration of up to three (3) years, as needed and in accordance with the annual adopted budget approved by City Council.

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the procurement process. Utilization of annual contracts allows the City to procure numerous different commodities in support of normal daily operations.

The formal competitive bid was advertised in The Hart Beat on May 24, 2019, and May 31, 2019, on the City's website and in the Electronic State Business Daily. Bids were opened on Tuesday, July 2, 2019, with two (2) responsive bids submitted. Dorazio Enterprises, Inc. was the lowest responsive bidder with a bid amount of $2,018,180.00.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. Dorazio Enterprises is a Small Business Enterprise (SBE) and has committed to satisfying the 26% Minority and/ or Women-Owned Business Enterprise (M/WBE) subcontracting goal and the 5%

African American Business Enterprise (AABE) subcontracting goal.

ISSUE:

This proposed contract supplies labor and asphalt material used by the Parks & Recreation Department for project and maintenance repairs including compliance with the American with Disabilities Act requirements.

ALTERNATIVES:

City Council could elect to not approve this contract and require the department to purchase asphalt services on an as needed basis subject to current market costs. This could result in delays for repairs and necessary maintenance in parks.

FISCAL IMPACT:

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the department's adopted budget approved by City Council. Purchases made will be on an as needed basis and dependent upon available funds within the annual adopted budget.

RECOMMENDATION:

Staff recommends approval of the annual contract to Dorazio Enterprises, Inc. for labor and asphalt material services.

The contract was procured on the basis of low bid and a Discretionary Contracts Disclosure Form is not required.