



# City of San Antonio

## Agenda Memorandum

**File Number:** 19-7223

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**Agenda Item Number:** 14.

**Agenda Date:** 10/17/2019

**In Control:** City Council A Session

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**DEPARTMENT:** City Attorney's Office

**DEPARTMENT HEAD:** Andy Segovia, City Attorney

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

City's Defined Self-Insurance and Risk Management Program

### **SUMMARY:**

This item will amend the City's Defined Self-Insurance and Risk Management Program.

### **BACKGROUND INFORMATION:**

The City established the Defined Self-Insurance and Risk Management Program in 1996 to establish policies and duties related to the administration of lawsuits, claims and the liability insurance funds. The Program was last updated in 2013.

The proposed amendments to the Program will

- Streamline staff roles and responsibilities for managing and resolving claims
- Clarify the types of claims being covered under the Program
- Spell out the responsibilities of the City Attorney's Office and the Office of Risk Management in the administration of claims
- Update the composition of the Self-Insurance Claims Board
- Remove obsolete language

### **ISSUE:**

City Council approval is needed to amend the Program.

**ALTERNATIVES:**

City Council could chose to continue the current Program. However, staff recommends the Program be amended to clarify and streamline staff roles and responsibilities.

**FISCAL IMPACT:**

There is no fiscal impact as a result of the recommended amendments.

**RECOMMENDATION:**

Staff recommends approval of the amendments to the Program.