City of San Antonio

Agenda Memorandum

File Number: 19-7557

Agenda Item Number: 5.

Agenda Date: 11/7/2019

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Ratification for Repairs and Enhancements of Fire Alarm System

SUMMARY:

This ordinance authorizes ratification of expenditures to Western States Fire Protection Co. in the amount of $84,000.00 for updates to the fire alarm system at the Frank Garrett Community Center for the Department of Human Services. Funding is available from the department's FY 2020 General Fund budget.

BACKGROUND INFORMATION:

The City of San Antonio conducted the required annual inspection of the fire alarm system at the Frank Garrett Community Center. A number of items were identified during the inspection that needed to be addressed in order for the building to pass the inspection. The inspection identified the system as being non-compliant and the alarm panel was yellow-tagged. Additionally, since the Early Head Start Center is operated in the same facility, it would have failed its inspection as well.

The inspection conducted by the Western States Fire Protection Co. was verified by the San Antonio Fire Department prior to the authorization of repairs and enhancements to the Fire Alarm System. Due to the increased risk for potential hazards to the safety of individuals including youths and senior citizens who utilize the building, the vendor was authorized to perform repairs addressing deficiencies in a timely manner.

ISSUE:

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This ordinance will ratify the expenditure to Western States Fire Protection Co. in the amount of $84,000.00 for repairs and enhancements to the fire alarm system at the Frank Garrett Community Center.

In order to expedite the purchase and delivery of services to the Fire Alarm System to meet the Department of Human Service's timeline, the purchase was made through the APi Sourcewell cooperative program.

This contract is an exception to the Small Business Economic Development Advocacy (SBEDA) and Local Preference Programs.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

As an alternative, the Department of Human Services could have delayed the necessary repairs and processed a competitive solicitation; however, without the updates to the fire alarm system, the Frank Garrett Community Center would have been at an increased risk for potential hazards to the safety of individuals who utilize the building. Failure to update the system in a timely manner would have also increased the risk of damage or loss of the structure in the event of a fire. Additionally, since the system was in non-compliance, the Early Head Start Center could have failed its inspection as it operates in this facility.

FISCAL IMPACT:

This ordinance authorizes the ratification of the payment for repairs and system enhancements performed by Western States Fire Protection Co. for a total cost of $84,000.00. Funding is available from the department's FY 2020 General Fund budget.

RECOMMENDATION:

Staff recommends approval of the ratification with Western States Fire Protection Co. in the amount of $84,000.00 for repairs and enhancements to the fire alarm system at the Frank Garrett Community Center.

This purchase was procured utilizing the APi Sourcewell cooperative program and a Contracts Disclosure Form is not required.