



City of San Antonio

Agenda Memorandum

File Number:19-7815

Agenda Item Number: 6.

Agenda Date: 10/21/2019

In Control: Planning Commission

DEPARTMENT: Development Services

DEPARTMENT HEAD: Michael Shannon, PE, CBO

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Discuss and Task Action on Meeting Dates and Times for the PCTAC for the 2020 UDC Amendment Cycle

SUMMARY:

The PCTAC will need to meet at least once per week beginning in May 2020 in order to review the submitted UDC Amendments for the 2020 Cycle.

BACKGROUND INFORMATION:

The UDC is open for updates every 5 years, in years ending in “0” or “5.”

ISSUE:

During the 5-year UDC Update Cycle, there will be a need to meet at least once per week to review proposed UDC Amendments. In some cases, more than once per week may be necessary. Staff anticipates the once-per-week meetings to begin in May, 2020, after the deadline for UDC submittals has passed.

There have been several changes that will affect meeting availability since the 2015 Cycle. The first major change is that PCTAC meetings are now held in the Board Room at DSD since the Training Rooms are no longer available due to the ongoing BuildSA project. Secondly, PCTAC meetings are now televised, necessitating meetings in the Board Room, as it is the only meeting space equipped with the necessary audio-visual equipment to broadcast the meeting.

Due to these changes, and the schedules of the PCTAC members, it is necessary to discuss the best date and time for the once-per-week PCTAC meetings.

ALTERNATIVES:

None.

FISCAL IMPACT:

None.

RECOMMENDATION:

Reach a consensus regarding meeting dates and times for 2020.