



# City of San Antonio

## Agenda Memorandum

**File Number:**19-7925

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**Agenda Item Number:** 26.

**Agenda Date:** 2/13/2020

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Razi Hosseini, P.E., R.P.L.S.

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

Contract Amendments: On-Call Civil Engineering Services

### **SUMMARY:**

An ordinance authorizing the execution of five On-Call Civil Engineering Services amendments with Camacho-Hernandez & Associates, Inc., Maestas & Associates Inc., Sanchez-Salazar & Associates, Inc., Garcia & Wright Consulting Engineers Inc. and IDCUS Inc. each in an increased amount not to exceed \$250,000.00 to provide as needed On-Call Civil Engineering Services for capital improvement projects. The five amendments will increase each of the \$2,250,000.00 previously executed contracts by \$250,000.00 for a total contract amount of \$2,500,000.00.

### **BACKGROUND INFORMATION:**

#### Project Background

These on-call contracts will be available to all City departments and will address all aspects of civil engineering, to include street and roadway design, drainage design, site layouts, surveying, architectural or structural design and other special projects. Utilizing these on-call contracts allows for expedited delivery of capital projects and provides a cost savings to the City based on negotiated rates for a larger volume of work.

#### Previous Council Action

On June 8, 2017 through Ordinance 2017-06-08-0416, City Council approved five contracts with Camacho-Hernandez & Associates, Inc., Maestas & Associates Inc., Sanchez-Salazar & Associates, Inc., Garcia & Wright Consulting Engineers Inc. and IDCUS Inc. each in the amount not to exceed \$750,000.00 for civil engineering

services. Each contract allowed for up to two extensions in an amount equal to \$750,000.00, of which both have been implemented.

The five on-call engineering services amendments will increase each contract by \$250,000.00 for a total contract amount of \$2,500,000.00.

The following table illustrates the contract extensions and proposed amendments of each contract:

Item	Amount
Original Contract Value	\$750,000.00
Contract Extension #1	\$750,000.00
Contract Extension #2	\$750,000.00
Proposed Amendment	\$250,000.00
Revised Contract Value	\$2,500,000.00

## ISSUE:

This ordinance authorizes the execution of five On-Call Civil Engineering Services amendments with Camacho-Hernandez & Associates, Inc., Maestas & Associates Inc., Sanchez-Salazar & Associates, Inc., Garcia & Wright Consulting Engineers Inc. and IDCUS Inc. each in an increased amount not to exceed \$250,000.00 to provide as needed On-Call Civil Engineering Services for capital improvement projects. The five amendments will increase each of the \$2,250,000.00 previously executed contracts by \$250,000.00 for a total contract amount of \$2,500,000.00.

The purpose of these contracts will be to improve efficiency, expedite project delivery and completion of projects which may specifically include:

- Preparing roadway and drainage design plans, preparing construction plans and specifications and understanding the design process of the Transportation and Capital Improvements Projects
- Preparing site layouts, designing site grading, foundations and parking lots
- Coordinating and assisting with applicable permitting and code requirements
- Coordinating and assisting with bidding of documents, utilizing a variety of project delivery methods
- Conducting field observations and construction phase administration
- Developing professional recommendations, preparing cost estimates and conducting project management
- Inspection services related to construction projects and other general civil engineering services

## ALTERNATIVES

As an alternative, City Council could choose not to amend the On-Call Civil Engineering Services contracts and require a Request for Qualifications (RFQ) for each individual project selecting firms based on qualified experience in working with similar projects, however this would significantly impact the timely delivery of future capital projects.

**FISCAL IMPACT:**

This ordinance authorizes the execution of five On-Call Civil Engineering Services amendments with Camacho-Hernandez & Associates, Inc., Maestas & Associates Inc., Sanchez-Salazar & Associates, Inc., Garcia & Wright Consulting Engineers Inc. and IDCUS Inc. each in an increased amount not to exceed \$250,000.00 to provide as needed On-Call Civil Engineering Services for capital improvement projects. The five amendments will increase each of the \$2,250,000.00 previously executed contracts by \$250,000.00 for a total contract amount of \$2,500,000.00.

Requirements for each task shall be detailed in the individual task orders assigned. Potential funding sources include, but are not limited to General Obligation Bonds, Certificates of Obligation and the General Fund. If funding for any work activities was not previously appropriated, funding will be identified and appropriated through subsequent City Council action. The City makes no minimum guarantee pertaining to the volume of work that each may be expected from each consultant.

**RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of five On-Call Civil Engineering Services amendments with Camacho-Hernandez & Associates, Inc., Maestas & Associates Inc., Sanchez-Salazar & Associates, Inc., Garcia & Wright Consulting Engineers Inc. and IDCUS Inc. each in an increased amount not to exceed \$250,000.00 to provide as needed On-Call Civil Engineering Services for capital improvement projects.