



City of San Antonio

Agenda Memorandum

File Number:19-8068

Agenda Item Number: 8.

Agenda Date: 11/14/2019

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

SAPD Textbooks For Detective-Investigator Promotional Exam

SUMMARY:

This ordinance authorizes a contract with Pearson Education, Inc. for the purchase of 480 Criminal Investigation textbooks through a GSA contract in the amount of \$67,737.60. The delivery of the textbooks is required by January 14, 2020 to ensure every San Antonio Police Department (SAPD) officer registered for the Detective-Investigator's promotional exam has the same opportunity and resources for exam preparation and success. Funding is available from the FY2020 Adopted Police General Fund.

BACKGROUND INFORMATION:

Submitted for Council consideration and action is a proposal submitted by Pearson Education, Inc. for the purchase of 480 Criminal Investigation textbooks for the upcoming Detective-Investigator's promotional exam. Per the Collective Bargaining Agreement, these textbooks have to be delivered by January 14, 2020 in order to be distributed to all personnel registered for the exam.

On October 8, 2019, a Request for Offer (RFO) was released to Pearson Education, Inc. and processed utilizing a federal supply schedule of the United States General Services Administration (GSA), in accordance and authorized under Texas Local Government Code 271.103, which satisfies the legal requirement to seek competitive bids. Pearson Education quoted \$141.12 for each textbook inclusive of a 27% discount under GSA contract # GS-02F-037AA.

ISSUE:

This ordinance will authorize the purchase of 480 Criminal Investigation textbooks for the upcoming Detective-Investigator's promotional exam.

The Small Business Economic Development Advocacy (SBEDA) Ordinance requirements were waived due to the lack of small, minority, and/or women businesses available to provide these goods and services.

This contract is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should this contract not be approved, the City of San Antonio Police Department will not be able procure the 480 textbooks for the upcoming Detective-Investigator's promotional exam. Per the Collective Bargaining Agreement, SAPD requires delivery of textbooks by January 14, 2020, one month prior to the exam.

FISCAL IMPACT:

This ordinance authorizes a contract with Pearson Education, Inc. for the purchase of 480 Criminal Investigation textbooks through a GSA contract in the amount of \$67,737.60. The delivery of the textbooks is required by January 14, 2020 to ensure every San Antonio Police Department (SAPD) officer registered for the Detective-Investigator's promotional exam has the same opportunity and resources for exam preparation and success. Funding is available from the FY2020 Adopted Police General Fund.

RECOMMENDATION:

Staff recommends approval of this contract for the purchase of 480 Criminal Investigation textbooks from Pearson Education, Inc. in the amount of \$67,737.60 for the upcoming Detective-Investigator's promotional exam.

This Purchase was procured under a GSA cooperative contract and exempted from the competitive bidding requirements and a Contracts Disclosure Form is not required.