



City of San Antonio

Agenda Memorandum

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Agenda Date: 3/17/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Craig Hopkins, Chief Information Officer, Information Technology Services Department

COPY: Audit and Accountability Committee; Ben Gorzell, CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Pre-Solicitation Briefing for Citywide Security Systems Installations & Support

DATE: March 17, 2020

The Information Technology Services Department will present a pre-solicitation briefing on the Citywide Security Systems Installations & Support which was presented in the Biannual High-Profile Report. This briefing will allow an opportunity for input from Committee members.

This pre-solicitation briefing will cover estimated contract value, projected timeline, high profile designation, scope of the project, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran owned small business preference program applicability and SBEDA Program requirements.

The Information Technology Services Department is seeking to contract with one or more manufacturer certified and experienced Security System Integration Contractors to provide premise access control, video surveillance, intrusion alarm system installations, preventative maintenance, service and support at approximately 120 city facilities. The term of the contract will be for an initial period of 3 years with two 1-year renewal options with an estimated contract value of \$23,000,000.00.