



# City of San Antonio

## Agenda Memorandum

**File Number:**20-2504

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**Agenda Item Number:**

**Agenda Date:** 3/18/2020

**In Control:** City Council B Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Purchase of Medical Supplies

**SUMMARY:**

Staff will provide a briefing on the solicitation process for the purchase of Medical Supplies.

**BACKGROUND INFORMATION:**

The Finance Department will present a post-solicitation briefing on the procurement process for the purchase of Medical Supplies & Equipment and Pharmaceuticals for the Fire Department's Emergency Medical Services Division and a Catalog Contract for the purchase of general use medical supplies for City departments. Although these solicitations would not traditionally be defined as a High Profile contract, experience with past procurements for medical equipment and supplies have generated a heightened level of community and small business interest.

The Fire Department, working in conjunction with the Finance and Economic Development Departments, has worked to "de-bundle" the current medical supplies contract and included a subcontracting requirement to increase participation of local, small, minority and woman-owned businesses in the procurement process.

The proposed contract terms are three years with two, one-year renewal options. The estimated total cost of these contracts combined is \$13.6 million over the base and renewal terms. The total value by contract follows:

1. EMS Medical Supplies & Equipment: Estimated Value \$7,500,000 (25% MWBE Subcontracting

- Program Requirement)
2. EMS Pharmaceuticals: Estimated Value \$4,600,000 (5% MWBE Subcontracting Program Requirement)
  3. Citywide Medical Supplies: Estimated Value \$1,500,000

**ISSUE:**

Staff will provide a briefing on the solicitation process for the purchase of Medical Supplies.

**ALTERNATIVES:**

This item is for briefing purposes.

**FISCAL IMPACT:**

This item is for briefing purposes.

**RECOMMENDATION:**

This item is for briefing purposes.