



City of San Antonio

Agenda Memorandum

File Number:20-3589

Agenda Item Number: 3.

Agenda Date: 6/16/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director, Public Works

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: June 16, 2020

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

On-Call Professional Services for Traffic Engineering (Public Works) - Department issued a Request for Qualifications for On-Call Traffic Engineering Consulting Services for firms to provide on-call or as needed professional traffic engineering consulting services. Due to the high volume of requests for traffic-related studies, investigations, as well as the limited in-house resources in this area, these agreements will continue to allow the City to utilize the services of consultants immediately at the City's discretion. The professional services provided under these agreements may include, but are not limited to, transportation systems planning, roadway design, traffic engineering studies, traffic operations design, and bicycle and pedestrian facilities.

Solicitation Type:	Request for Qualifications
Contracts Value:	\$1.5 Million (not to exceed \$500,000.00 per contract year per consultant)
Term of Contracts:	1 year with 2, 1 year options
Number of Respondents:	15
Contracts to be Awarded:	5
Council Consideration:	August 13, 2020
Evaluation Criteria:	Experience, Background, Qualifications: 40 points

Understanding of the Project and Proposed Management Plan: 30 points
 Experience with issues in San Antonio and Past Experience with City of San Antonio contracts: 30 points

SBEDA Requirements:

Not Applicable

DBE Requirements:

8% Subcontracting Program

Local Preference Program:

Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

Luis Maltos, P.E., Interim Assistant Director, Public Works

Bianca Thorpe, P.E., Capital Programs Manager, Public Works

David McBeth, P.E., Assistant City Engineer, Public Works

Christopher Georges, P.E., PTOE - Engineer II, Public Works

Eliborio Pena, P.E. - Engineer I, Public Works

Caron Lay, PMP, LSSBB, MBA, Project Control Manager, Public Works

RFQ - On-Call Professional Engineering Services for Traffic Engineering	Maximum Points	VENDOR A	VENDOR B	VENDOR C	VENDOR D	VENDOR E	VENDOR F	VENDOR G	VENDOR H
SCORE SUMMARY *Final Evaluation April 29, 2020									
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points)	40	35.50	34.42	34.67	31.42	31.75	29.25	26.42	25.83
B. Understanding of the Project and Proposed Management Plan (30 points)	30	26.83	26.17	25.33	23.83	23.67	20.50	17.50	18.67
C. Experience with issues in the San Antonio Region & past COSA contracts (30 points)	30	26.83	26.83	27.17	25.33	24.67	19.83	21.50	20.67
TOTAL SCORE	100	89.16	87.42	87.17	80.58	80.09	69.58	65.42	65.17
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7	8

*One evaluation meeting held with no interviews conducted.

RFQ - On-Call Professional Engineering Services for Traffic Engineering	Maximum Points	VENDOR I	VENDOR J	VENDOR K	VENDOR L	VENDOR M	VENDOR N	VENDOR O
SCORE SUMMARY *Final Evaluation April 29, 2020								
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points)	40	25.58	24.83	24.50	25.50	22.83	24.33	21.00
B. Understanding of the Project and Proposed Management Plan (30 points)	30	17.83	19.00	18.83	18.50	17.67	15.17	14.00
C. Experience with issues in the San Antonio Region & past COSA contracts (30 points)	30	21.00	20.17	20.17	18.67	19.83	20.00	17.83
TOTAL SCORE	100	64.41	64.00	63.50	62.67	60.33	59.50	52.83
RANK BASED ON TOTAL SCORE		9	10	11	12	13	14	15

*One evaluation meeting held with no interviews conducted.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state department lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.