



City of San Antonio

Agenda Memorandum

File Number:20-3590

Agenda Item Number: 4.

Agenda Date: 6/16/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director, Public Works

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Nefi Garza, P.E., Assistant Director, Public Works; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: June 16, 2020

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

On-Call Storm Water Engineering Services (Public Works) - Department issued a Request for Qualifications for On-Call Storm Water Engineering Services for firms to provide on-call or as needed professional engineering consulting services related to storm water and drainage projects. These services may include preliminary and final documents, cost estimates, plan and/or reports, which discuss findings, engineering calculations, recommendations, and work product. Additionally, bid packages including specifications and handouts and graphical displays for use at public meetings, and periodic updates documenting field observation service status may be included within the scope of the contract.

Solicitation Type:	Request for Qualifications
Contracts Value:	\$4.5 Million (not to exceed \$1,500,000.00 per contract year per consultant)
Term of Contracts:	1 year with 2, 1 year options
Number of Respondents:	23
Contracts to be Awarded:	3
Council Consideration:	August 6, 2020
Evaluation Criteria:	Experience, Background, Qualifications: 50 points Understanding of the Project and Proposed Management Plan: 30 points Experience with issues in San Antonio and Past Experience with City of San Antonio

contracts: 20 points
 SBEDA Requirements: 22% M/WBE Subcontracting Requirement
 Local Preference Program: Not Applicable
 Veteran Owned Small Business Preference Program: Not Applicable
 Voting Members: Roderick J. Sanchez, AICP, CBO, Assistant City Manager, City Manager's Office
 Nefi Garza, P.E., Assistant Director, Public Works
 Victoria Escobedo, Senior Engineer, Public Works
 Jeremy Gorge, Senior Engineer, Public Works
 Emma Obeng-Boampong, Senior Engineering Associate, Public Works
 Aarin Teague, Sustainable Stormwater Specialist, San Antonio River Authority

RFQ - On-Call Storm Water Engineering Services SCORE SUMMARY *FINAL EVALUATION May 1, 2020	Maximum Points	VENDOR A	VENDOR B	VENDOR C	VENDOR D	VENDOR E	VENDOR F	VENDOR G
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (50 Points)	50	45.50	46.00	45.83	39.67	37.17	35.33	34.17
B. Understanding of the Project and Proposed Management Plan (30 points)	30	26.83	26.17	25.00	24.50	23.00	22.67	23.17
C. Experience with issues in the San Antonio Region & past COSA contracts (20 points)	20	18.50	17.00	17.17	16.83	17.17	15.67	14.83
TOTAL SCORE	100	90.83	89.17	88.00	81.00	77.34	73.67	72.17
RANK BASED ON TOTAL SCORE		1	2	3	4	5	6	7

*One evaluation meeting held with no interviews conducted.

RFQ - On-Call Storm Water Engineering Services SCORE SUMMARY *FINAL EVALUATION May 1, 2020	Maximum Points	VENDOR H	VENDOR I	VENDOR J	VENDOR K	VENDOR L	VENDOR M	VENDOR N	VENDOR O
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (50 Points)	50	36.50	36.67	36.33	33.33	34.50	30.67	30.50	32.00
B. Understanding of the Project and Proposed Management Plan (30 points)	30	22.50	20.83	19.83	23.00	20.50	20.67	19.50	20.50
C. Experience with issues in the San Antonio Region & past COSA contracts (20 points)	20	12.67	14.00	15.17	13.67	14.00	15.00	15.17	12.67
TOTAL SCORE	100	71.67	71.50	71.33	70.00	69.00	66.34	65.17	65.17
RANK BASED ON TOTAL SCORE		8	9	10	11	12	13	14	14

*One evaluation meeting held with no interviews conducted.

RFQ - On-Call Storm Water Engineering Services SCORE SUMMARY *FINAL EVALUATION May 1, 2020	Maximum Points	VENDOR P	VENDOR Q	VENDOR R	VENDOR S	VENDOR T	VENDOR U	VENDOR V	VENDOR W
A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (50 Points)	50	30.33	30.33	31.50	29.17	29.50	26.50	24.50	24.00
B. Understanding of the Project and Proposed Management Plan (30 points)	30	20.33	21.33	19.17	21.33	19.67	17.83	18.00	15.33
C. Experience with issues in the San Antonio Region & past COSA contracts (20 points)	20	14.17	12.83	13.33	11.83	10.83	13.67	10.17	8.33
TOTAL SCORE	100	64.83	64.49	64.00	62.33	60.00	58.00	52.67	47.66
RANK BASED ON TOTAL SCORE		16	17	18	19	20	21	22	23

*One evaluation meeting held with no interviews conducted.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state department lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.