



City of San Antonio

Agenda Memorandum

File Number:20-3591

Agenda Item Number: 5.

Agenda Date: 6/16/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director, Public Works

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, P.E., Interim Assistant Director, Public Works; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: June 16, 2020

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

On-Call Civil Engineering and Program Management Services (Public Works) - Department issued a Request for Qualifications for On-Call Civil Engineering and Program Management Services for firms to provide on-call or as needed civil engineering services, program management services, construction inspections services, construction engineering services, expanded construction management services, and training services. These services may include but are not limited to: preparing engineering plans and specifications; augmenting City staff for inspections, design management, and construction management; and providing professional training services to equip City staff for more efficient and effective delivery of both Bond and non-Bond programs.

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|--------------------------|--|
| Solicitation Type: | Request for Qualifications |
| Contracts Value: | \$4.5 Million (not to exceed \$1,500,000 per contract year per consultant) |
| Term of Contracts: | 3 years |
| Number of Respondents: | 37 |
| Contracts to be Awarded: | 6 |
| Council Consideration: | August 13, 2020 |
| Evaluation Criteria: | Experience, Background, Qualifications: 40 points |
| | Proposed Management Plan: 20 points |

Experience with issues in San Antonio and Past COSA contracts: 30 points

Overall Evaluation of the Firm/Team: 10 points

SBEDA Requirements: 20% M/WBE Subcontracting

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Razi Hosseini, P.E., R.P.L.S., Director, Public Works
 Luis Maltos, P.E., Interim Assistant Director, Public Works
 David McBeth, P.E., Assistant City Engineer, Public Works
 Fitzgerald Sanchez, P.E., Assistant City Engineer, Public Works
 Christina De La Cruz, P.E., Capital Programs Manager, Public Works
 Gail Hamrick-Pigg, P.E., Director of Engineering & Construction - Pipelines,
 SAWS

| RFQ: #030620DR On-Call Civil Engineering and Program Management SCORE SUMMARY *FINAL EVALUATION June 5, 2020 | Maximum Points | VENDOR A | VENDOR B | VENDOR C | VENDOR D | VENDOR E | VENDOR F | VENDOR G | VENDOR H | VENDOR I | VENDOR J | VENDOR K | VENDOR L |
|---|----------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points) | 40 | 36.50 | 36.67 | 36.33 | 37.00 | 36.83 | 37.33 | 34.67 | 34.33 | 34.17 | 33.33 | 34.17 | 33.33 |
| B. Understanding of the Project and Proposed Management Plan (20 points) | 20 | 18.17 | 18.17 | 17.83 | 17.50 | 17.50 | 17.83 | 17.33 | 17.33 | 17.33 | 17.17 | 17.17 | 16.33 |
| C. Experience with Issues in the San Antonio Region & past COSA contracts (30 points) | 30 | 28.50 | 27.50 | 27.67 | 27.33 | 27.17 | 26.33 | 26.33 | 25.67 | 25.17 | 25.17 | 24.33 | 25.50 |
| D. Overall evaluation of the Firm/Team and its ability to provide the required services (10 points) | 10 | 9.00 | 8.83 | 9.17 | 8.50 | 8.67 | 8.67 | 7.83 | 8.00 | 8.17 | 8.33 | 7.50 | 8.00 |
| TOTAL SCORE | 100 | 92.17 | 91.17 | 91.00 | 90.33 | 90.17 | 90.16 | 86.16 | 85.33 | 84.84 | 84.00 | 83.17 | 83.16 |
| RANK BASED ON TOTAL SCORE | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |

*One evaluation meeting held with no interviews conducted.

| RFQ: #030620DR On-Call Civil Engineering and Program Management SCORE SUMMARY *FINAL EVALUATION June 5, 2020-A15 | Maximum Points | VENDOR M | VENDOR N | VENDOR O | VENDOR P | VENDOR Q | VENDOR R | VENDOR S | VENDOR T | VENDOR U | VENDOR V | VENDOR W | VENDOR X |
|---|----------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points) | 40 | 33.67 | 32.83 | 33.50 | 32.33 | 33.33 | 34.33 | 32.17 | 33.17 | 32.00 | 30.50 | 30.83 | 31.67 |
| B. Understanding of the Project and Proposed Management Plan (20 points) | 20 | 17.00 | 17.00 | 16.83 | 17.00 | 16.50 | 16.17 | 16.00 | 16.00 | 15.83 | 17.00 | 16.67 | 15.50 |
| C. Experience with Issues in the San Antonio Region & past COSA contracts (30 points) | 30 | 24.17 | 24.83 | 25.00 | 24.67 | 24.17 | 23.83 | 25.17 | 23.33 | 24.00 | 24.33 | 24.33 | 22.67 |
| D. Overall evaluation of the Firm/Team and its ability to provide the required services (10 points) | 10 | 8.17 | 8.00 | 7.17 | 8.00 | 7.83 | 7.17 | 7.83 | 7.50 | 7.50 | 7.33 | 7.00 | 7.50 |
| TOTAL SCORE | 100 | 83.01 | 82.66 | 82.50 | 82.00 | 81.83 | 81.50 | 81.17 | 80.00 | 79.33 | 79.16 | 78.83 | 77.34 |
| RANK BASED ON TOTAL SCORE | | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |

*One evaluation meeting held with no interviews conducted.

| RFQ: #030620DR On-Call Civil Engineering and Program Management SCORE SUMMARY *FINAL EVALUATION June 5, 2020 | Maximum Points | VENDOR Y | VENDOR Z | VENDOR AA | VENDOR BB | VENDOR CC | VENDOR DD | VENDOR EE | VENDOR FF | VENDOR GG | VENDOR HH | VENDOR II | VENDOR JJ | VENDOR KK |
|---|----------------|----------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| A. Experience, Background and Qualifications of Respondent, Key Personnel and Key Sub-Consultants (40 Points) | 40 | 31.67 | 31.50 | 30.33 | 29.83 | 29.83 | 28.67 | 29.50 | 30.17 | 29.33 | 29.83 | 27.83 | 28.33 | 27.67 |
| B. Understanding of the Project and Proposed Management Plan (20 points) | 20 | 15.33 | 15.00 | 15.67 | 15.83 | 14.50 | 15.67 | 14.33 | 15.17 | 14.67 | 14.83 | 14.33 | 13.83 | 14.50 |
| C. Experience with Issues in the San Antonio Region & past COSA contracts (30 points) | 30 | 23.00 | 22.83 | 22.83 | 22.83 | 23.50 | 23.33 | 23.67 | 22.00 | 22.67 | 21.17 | 22.00 | 21.83 | 21.17 |
| D. Overall evaluation of the Firm/Team and its ability to provide the required services (10 points) | 10 | 7.00 | 6.83 | 7.00 | 7.17 | 7.17 | 7.17 | 7.17 | 7.00 | 6.33 | 7.00 | 6.67 | 6.67 | 7.17 |
| TOTAL SCORE | 100 | 77.00 | 76.16 | 75.83 | 75.66 | 75.00 | 74.84 | 74.67 | 74.34 | 73.00 | 72.83 | 70.83 | 70.66 | 70.51 |
| RANK BASED ON TOTAL SCORE | | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 32 | 33 | 34 | 35 | 36 | 37 |

*One evaluation meeting held with no interviews conducted.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.