



City of San Antonio

Agenda Memorandum

File Number:20-4009

Agenda Item Number: 19.

Agenda Date: 7/8/2020

In Control: Planning Commission

DEPARTMENT: Development Services

DEPARTMENT HEAD: Michael Shannon, PE, CBO

COUNCIL DISTRICTS IMPACTED: Citywide

SUBJECT:

Consider applicants for and possibly make appointments to or interview candidates for the Planning Commission Technical Advisory Committee (PCTAC), to include receiving the recommendation of the PCTAC Nominating Committee

SUMMARY:

The PCTAC currently has openings for several regular members and alternates across several categories. This agenda item is to allow the Planning Commission to consider the applicants for these positions, with the advice of the PCTAC Nominating Committee.

BACKGROUND INFORMATION:

The PCTAC is established to advise the Planning Commission on matters relating to the Unified Development Code, Major Thoroughfare Plan, and Transportation Plan.

The Committee shall consist of eighteen members. Three members shall be appointed from the Planning Commission, one member shall be appointed from the following boards: Zoning Commission, Board of Adjustment and the Parks and Recreation Board.

The other twelve members, who shall be considered non-City Official voting members, shall consist of:

- two (2) development or real estate professionals
- three (3) registered professional engineers
- one (1) planning professional (AICP certification must remain current during the term of office)

- one (1) registered architect
- one (1) member specifically representing environmental and/or historic preservation interests, and
- four (4) representatives of the community at-large who shall not qualify under any of the active professional membership categories (real estate/development, engineering, planning, architectural) nor have an economic interest in land development activities.

The members shall be appointed by resolution of the Planning Commission for overlapping two-year terms. Appointees must reside within the City of San Antonio or its extraterritorial jurisdiction provided that at least nine reside within the corporate limits of San Antonio.

Applications for the open seats were accepted from March 2, 2020 to May 31, 2020, which exceeds the minimum two week application timeframe as required in the PCTAC establishment and governance document. The open positions consist of the following categories:

- Environmental/Historic category - 1 Alternate
- Planning Professional - 1 Primary & 1 Alternate
- Registered Professional Engineer - 1 Primary
- Development/Real Estate Professional - 1 Primary
- Community - 2 Primaries & 1 Alternate

The Planning Commission Nominating Committee was appointed by the Planning Commission on April 10, 2019, and met via virtual meeting to review the applications of the candidates on June 25, 2020. The nominating committee consisted of Chair Christopher Garcia, Vice Chair Connie Gonzalez, and Pro-Tem George Peck. The nominating committee makes the following recommendations:

- Robert Tapia | Environmental/Historic Alternate
- Ken Brown | Planning Professional Primary*
- Michael Taylor | Planning Professional Alternate*
- Ryan Plagens | Registered Professional Engineer Primary
- Susan Wright | Development/Real Estate Professional Primary*
- Debbie Reid | Community Primary*
- Jody Sherrill | Community Primary*
- Brittney Dale | Community Alternate

* Indicates incumbent for that category

Once the recommendation from the nominating committee has been reviewed by the Planning Commission, the Chair of the Planning Commission shall call for a motion to either hold interviews or elections. Voting shall be by voice vote. The Chair shall call for nominations (for interview or election) for each vacancy, taking the vote on the vacancy of each nomination in the order in which it was received. Once all nominations have been received, the Chair shall close the nomination process. The Planning Commission may consider any of the applicants.

ISSUE:

The Planning Commission must make the following appointments:

- Environmental/Historic category - 1 Alternate
- Planning Professional - 1 Primary & 1 Alternate
- Registered Professional Engineer - 1 Primary
- Development/Real Estate Professional - 1 Primary
- Community - 2 Primaries & 1 Alternate

ALTERNATIVES:

The Planning Commission may choose to appoint members or interview candidates.

FISCAL IMPACT:

None.

RECOMMENDATION:

Staff recommends appointing members or interviewing members in accordance with the PCTAC establishment and governance document.