



City of San Antonio

Agenda Memorandum

File Number:20-6032

Agenda Item Number: 2.

Agenda Date: 10/20/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
HEALTH DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Dr. Sandra Guerra, Interim Deputy Director, Health Department

COPIES: Audit and Accountability Committee; Ben Gorzell, CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer; Dr. Colleen Bridger, Assistant City Manager

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: October 20, 2020

The following high profile solicitation is scheduled to be released this month.

Adolescent Behavioral Health Counseling - The City of San Antonio Health Department is seeking proposals from respondents to engage teens in behavioral mental health counseling within the scope of practice for a Licensed Professional Counselor or Licensed Mental Health Professional with administrative guidance by the Health Department. Duties and responsibilities under the contract shall include, but not limited to, providing free behavioral mental health counseling sessions to adolescents, ages 13 to 19. Contractor will provide a minimum of two qualified and trained Licensed Professional Counselors or Licensed Mental Health Professionals to provide a minimum 1,000 counseling sessions to adolescents, ages 13 to 19, per project year, regardless of residency or insurance status. Sessions shall be either: (1) in person for a minimum of 45 minutes in length, at a physical location that is accessible through public transportation; or, (2) virtually, through a HIPPA compliant platform, for a minimum of 30-45 minutes in length.

Department:	Health Department
Solicitation Type:	Request for Proposals
Contract Value:	\$525,000.00
Term of Contract:	1 year with 2, 1-year renewal options
Release Date:	October 26, 2020
Closing Date:	December 14, 2020
Proposed Council Date:	February 11, 2021

Contact Information: Dr. Sandra Guerra, Interim Deputy Director, Health Department
Evaluation Criteria: Experience, Background, Qualifications: 25 Points
Proposed Plan: 25 Points
Price: 25 Points
Veteran Owned Small Business Preference Program: 5 Points
SBE Prime Contract Program: 10 points
M/WBE Prime Contract Program: 10 points
Local Preference Program: Not Applicable
Voting Members: Dr. Colleen Bridger, Assistant City Manager, City Manager's Office
Ellen Spitsen, Health Program Manager, Health Department
Connie Soria, Senior Management Analyst, Health Department
Yvonne M. Roman, Management Analyst, Health Department
JJ Chavez, Health Program Specialist, Health Department
Sarah Guerra, Health Program Specialist, Health Department