



City of San Antonio

Agenda Memorandum

File Number:20-6061

Agenda Item Number: 16.

Agenda Date: 10/14/2020

In Control: Planning Commission

DEPARTMENT: Development Services

SUBJECT:

Planning Commission Meeting Schedule November 2020 - December 2020

SUMMARY:

Consideration of a Resolution to reschedule the Planning Commission meetings of November 11, 2020, November 25, 2020, December 9, 2020, and December 25, 2020.

BACKGROUND INFORMATION:

To ensure a quorum is maintained during the November and December 2020 public hearings, the Development Services Department (DSD) is recommending changes to the Planning Commission schedule for several meeting dates.

This year the City of San Antonio offices will be closed on November 11, 2020. Additionally, the Planning Commission currently has a meeting scheduled on November 25th, 2020, the day before the City closure for the Thanksgiving holiday, December 9, 2020, and on December 23rd, 2020, the day before the City Winter Holiday closure. Staff proposes to cancel the meetings of November 11th, 2020, November 25th, 2020, December 9th, 2020, and December 23rd, 2020 and propose an alternate meeting dates of Wednesday November 18th, 2020 and December 16th, 2020.

RECOMMENDATION:

Staff recommends approval of cancelling and rescheduling meetings, as shown below, to ensure that projects continue to move forward in a timely manner in adherence to the Unified Development Code (UDC) and State Law timelines. Rescheduled meetings will begin at 9:00AM.

Scheduled Meeting Dates	Meeting Dates	Justification
Wednesday, November 11, 2020	Cancelled	Veteran's Day
Wednesday, November 18, 2020	Rescheduled meeting	Veteran's Day
Wednesday, November 25, 2020	Cancelled	Thanksgiving Holiday
Wednesday, December 9, 2020	Cancelled	Back to Back Meetings
Wednesday, December 16, 2020	Rescheduled Meeting	Winter Holiday
Wednesday, December 23, 2020	Cancelled	Winter Holiday