



City of San Antonio

Agenda Memorandum

File Number:20-6579

Agenda Item Number: 6.

Agenda Date: 11/17/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director, Public Works

OPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Dr. Colleen Bridger, Assistant City Manager; Luis Maltos, Assistant Director, Public Works; Homer Garcia, Director, Parks & Recreation Department; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: November 17, 2020

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

Woodlawn Lake Park Multi-Generational Center (Public Works) - The City of San Antonio issued a Request for Competitive Sealed Proposals for the demolition of the existing Berta Almaguer Dance Studio and construction of a new larger facility. The new facility will include dance studios, classrooms, a large common room, a patio overlooking the Casting Pond, staff offices, and additional storage and changing facilities for the dance program. In addition to Parks & Recreation Department programming, the classrooms will be available to neighborhood groups for meetings. Materials will be salvaged from the existing Berta Almaguer building for reuse in the new project. This project will also include an extension of the Linear Creekways trail through the site and a protected crosswalk.

Solicitation Type: Request for Competitive Sealed Proposal
Estimated Contract Value: \$4.67 Million
Term of Contract: Until Project Completion (estimated May 2022)
Number of Respondents: 11 (seven Respondents deemed non-responsive for failure to meet the SBEDA subcontracting requirements)
Contracts to be Awarded: 1

Council Consideration: December 17, 2020

Evaluation Criteria: Experience, Background and Qualifications, Key Personnel, Key Sub-consultants: 25 points
 Understanding of the Project and Proposed Management Plan: 25 points
 Overall evaluations of the firm/team and its ability to provide the required services: 10 points
 Price Proposal: 20 points
 SBE Prime Contract Program: 10 points
 M/WBE Prime Contract Program: 10 points

SBEDA Requirements: 23% M/WBE Subcontracting Requirement
 3% AABE Subcontracting Requirement

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Roderick J. Sanchez, AICP, CBO, Assistant City Manager, City Manager's Office
 Melinda Cerda, Assistant Director, Parks & Recreation Department
 Gopinath Akalkotkar, City Architect, Public Works Department
 Cathleen Crabb, Sr. Architect, Public Works Department
 Sandy Jenkins, Parks & Recreation Manager, Parks & Recreation Department
 Aline Yoldi, AIA Board of Directors, Treasurer, American Institute of Architects
 San Antonio

RFCSP#: PublicWorks04222020JEC WOODLAWN LAKE PARK MULTI-GENERATIONAL CENTER Score Summary *FINAL EVALUATION Wednesday, July 22, 2020	Maximum Points	Vendor A	Vendor B	Vendor C	Vendor D
A. Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants	25	23.58	20.33	13.67	12.67
B. Understanding of the Project and Proposed Management Plan	25	23.00	20.33	15.33	11.67
C. Overall evaluations of the firm/team and its ability to provide the required services	10	9.00	6.17	4.00	2.67
D. Price Proposal	20	14.96	16.78	18.92	20.00
E. SBEDA	20	0.00	0.00	0.00	0.00
TOTAL SCORE	100	70.54	63.61	51.92	47.01
RANK BASED ON TOTAL SCORE		1	2	3	4

*One evaluation meeting was held with no interviews conducted.

Due diligence conducted for the remaining respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.