



City of San Antonio

Agenda Memorandum

File Number:20-6615

Agenda Item Number: 1.

Agenda Date: 11/17/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
INFORMATION TECHNOLOGY SERVICES DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Craig Hopkins, Chief Information Officer, Information Technology Services Department

COPY: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: November 17, 2020

The following high profile solicitation is scheduled to be released this month.

Citywide Outside and In-Building Plant, Vertical & Horizontal Cabling (ITSD) - The Information Technology Services Department is soliciting proposals for cable/fiber pulling and installation services primarily for the following: installation of CAT 5E/CAT 6/CAT 6A communications cabling, 25 pair copper cabling, multimode and single mode indoor/outdoor fiber facilities, telecommunications grounding/bonding, installation of underground telecommunications infrastructure and telecommunication design/project management services. This is a time and material contract and contractor will be responsible for all labor, material, necessary tools, test equipment, testing and transport to and from job sites.

Department:	Information Technology Services Department
Solicitation Type:	Request for Competitive Sealed Proposals (RFCSP)
Estimated Value:	\$4.5 Million
Proposed Term:	3 years with 2, 1-year renewal options
Release Date:	November 20, 2020
Closing Date:	January 29, 2021
Proposed Council Date:	March 18, 2021
Contact Information:	Craig Hopkins, Chief Information Officer, ITSD
Evaluation Criteria:	Experience, Background, Qualifications: 30 points Proposed Plan: 30 points

Price: 20 points
SBE Prime Contract Program: 10 points
M/WBE Prime Contract Program: 10 points
SBEDA Requirements: 15% M/WBE Subcontracting Goal
Local Preference Program: Not Applicable
Veteran Owned Small Business Preference Program: Not Applicable
Voting Members: Craig Hopkins, Chief Information Officer, ITSD
John Rodriguez, Assistant Director, ITSD
Frederick Forehand, IT Manager, ITSD
Carmen Cardenas, IT Facilities Contract Manager, ITSD
Louis Resendez, Special Projects Manager, ITSD
Jeff Knippel, Capital Programs Manager, Public Works Department