



City of San Antonio

Agenda Memorandum

File Number:20-6650

Agenda Item Number: 3.

Agenda Date: 11/17/2020

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
AVIATION DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Jesus H. Saenz, Jr., Director of Airports, Aviation Department

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., Chief Financial Officer; Kevin Barthold, City Auditor; Carlos Contreras, Assistant City Manager; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed High Profile Solicitation

DATE: November 17, 2020

The following high profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to full City Council for consideration.

Paging Modernization & Implementation (Aviation) - City of San Antonio solicited proposals from qualified consultants to replace terminal paging system in Terminal A and update/improve Terminal B paging system, including headend equipment, and provide on-going maintenance, support, and licenses at the San Antonio International Airport.

Solicitation Type:	Request for Competitive Sealed Proposals
Contract Value:	\$1.56 Million
Term of Contract:	Implementation period plus 5 years
Number of Respondents:	1
Contracts to be Awarded:	1
Council Consideration:	December 17, 2020
Evaluation Criteria:	Experience, Background, Qualifications: 30 points Proposed Solution: 35 points Pricing: 15 points SBE Prime Contract Program: 10 points M/WBE Prime Contract Program: 10 points
Local Preference Program:	Not Applicable
Veteran Owned Small Business Preference Program:	Not Applicable

Voting Committee Members: Jesus H. Saenz, Jr., Director, Aviation Department
Karen Ellis, Chief Customer Experience Officer, Aviation Department
John Rodriguez, Assistant Director, ITSD
Brian Legacy, Business Relationship Manager, ITSD
Catia Jendrzey, Business Relationship Manager, ITSD

Due diligence conducted for the respondent to the above solicitations included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No findings were noted that would prevent the City from awarding to the selected vendor.

The evaluation committee met on October 7, 2020 and by consensus, recommends awarding contract to the sole responsive bidder.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.