



City of San Antonio

Agenda Memorandum

File Number:20-7452

Agenda Item Number: 7.

Agenda Date: 1/19/2021

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, Assistant Director, Public Works Department; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High-Profile Solicitation for Release

DATE: January 19, 2021

The following high-profile solicitation is scheduled to be released next month.

Park Police Headquarters - Public Works Department will issue a Request for Competitive Sealed Proposal (RFCSP) for the Park Police Headquarters, Building 277, located in Hemisfair Park. The Park Police Headquarters project proposes the remodel of approximately 24,000 square feet of the existing two-story building. The renovated facility will result in a more cohesive Park Police Department as the project will consolidate the current headquarters, also located in Hemisfair Park, with Park Police operations in various other locations. The completed project will provide necessary functions and security that will enable the Park Police to effectively serve and protect both citizens and visitors in the Downtown and central City areas.

Department: Public Works

Solicitation Type: Request for Competitive Sealed Proposals

Contract Value: \$3.4 Million

Term of Contract: Until Project Completion (estimated August 2022)

Release Date: February 5, 2021

Closing Date: March 31, 2021

Proposed Council Date: June 2021

Contact Information: Razi Hosseini, P.E., R.P.L.S, Director/City Engineer, Public Works Department

Evaluation Criteria: Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-

Consultant: 25 points
Understanding of the Project & Proposed Management Plan: 25 points
Experience with San Antonio Region Issues & past experience with City of San Antonio Contracts: 15 points
Price Proposal: 15 points
SBE Prime Contract Program: 10 points
M/WBE Prime Contract Program: 10 points
SBEDA Requirements: 25% M/WBE Subcontracting Requirement
4% AABE Subcontracting Requirement
Local Preference Program: Not Applicable
Veteran Owned/Small Business Preference Program: Not Applicable
Voting Members: Maria Villagomez, Deputy City Manager, City Manager's Office
Luis Maltos, Assistant Director, Public Works Department
Gopinath Akalkotkar, City Architect, Public Works Department
Brady Wise, Captain, SAPD Park Police
Heather Colley, Sergeant, SAPD Park Police
Adrianna Swindle, Associate, Lake/Flato Architects