



City of San Antonio

Agenda Memorandum

File Number:21-1091

Agenda Item Number: 6.

Agenda Date: 1/19/2021

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, Assistant Director, Public Works Department; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High-Profile Solicitation for Release

DATE: January 19, 2021

The following high-profile solicitation is scheduled to be released next month.

On-Call Structural Engineering Services - Public Works Department will issue a Request for Qualifications (RFQ) for On-Call Structural Engineering Services for firms to provide on-call or as needed professional structural engineering services related to departmental and citywide construction projects. The scope of work for these services may include, but are not limited to pre-design services, design services, construction phase services, project close-out and warranty follow-up services. The types of services may include assessment and evaluation of structural systems, design services for the project utilizing all information from the project schematic, perform necessary site visits and inspections to confirm the amount and quality of work, confirm compliance with contract documents for project close-out, inspect and verify delivery of all warranty information.

Department: Public Works

Solicitation Type: Request for Qualifications

Contracts Value: \$4.8 Million (may result in multiple contracts)

Term of Contracts: 1 year with 3, 1-year renewal options

Release Date: February 1, 2021

Closing Date: March 19, 2021

Proposed Council Date: June 2021

Contact Information: Razi Hosseini, P.E., R.P.L.S, Director/City Engineer, Public Works Department

Evaluation Criteria: Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants: 45 points

Understanding of the Project and Proposed Management Plan: 35 points

Team's Experience with San Antonio Issues and Past Experience with City of San Antonio Contracts: 20 points

SBEDA Requirement: 19% M/WBE Subcontracting Requirement

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Roderick Sanchez, AICP, CBO, Assistant City Manager, City Manager's Office

Randy Matyear, Architect, Public Works Department

Robert Garcia, Interim Capital Programs Manager, Public Works Department

Sandy Jenkins, Parks & Recreation Manager, Parks and Recreation Department

Cynthia Saenz Martinez, Special Projects Manager, Center City Development and Operations Department