



City of San Antonio

Agenda Memorandum

File Number:21-1527

Agenda Item Number:

Agenda Date: 2/16/2021

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
Interdepartmental Correspondence**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Christie Chapman, Assistant Director, Public Works; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of High Profile Solicitation for Release

DATE: February 16, 2021

The following high-profile project solicitation is scheduled to be released this month.

On-Call Professional Services for Real Estate Appraisal Services -Public Works Department will issue a Request for Qualifications (RFQ) for firms to provide on-call or as needed real estate appraisal services throughout Bexar County, Texas. Property valuation categories may consist of residential, commercial/industrial, undeveloped land, temporary and permanent easements and miscellaneous valuations for partial or total acquisitions.

Department: Public Works

Solicitation Type: Request for Qualifications

Contracts Value: \$2.45 Million (may result in multiple contracts)

Term of Contracts: 2 years with 3, 1-year renewal options

Release Date: February 26, 2021

Closing Date: April 12, 2021

Proposed Council Date: August 2021

Contact Information: Razi Hosseini, P.E., R P L S, Director/City Engineer, Public Works Department

Evaluation Criteria: Experience, Background, Qualifications: 45 points

Understanding of the Real Estate Appraisal Services and Proposed Plan:

35 points

Real Estate Knowledge in the San Antonio Region and Past Performance:

20 points

SBEDA Requirements: Not Applicable

Disadvantaged Business Enterprise Requirements: 8.5% DBE goal

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Christie Chapman, Assistant Director, Public Works Department

Kevin Saddler, Real Estate Supervisor, Public Works Department

Deborah Bell, Senior Real Estate Specialist, Neighborhood and Housing Services Department

Joyce Wiatrek, Property & Business Development Coordinator, Aviation Department

Chris Kurzon, Real Estate Manager, Center City Development & Operations Department