



# City of San Antonio

## Agenda Memorandum

**File Number:**21-1786

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**Agenda Item Number:** 4.

**Agenda Date:** 3/2/2021

**In Control:** Early Childhood Education Municipal Development Corporation Board of Directors

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**DEPARTMENT:** Pre-K 4 SA

**DEPARTMENT HEAD:** Sarah Baray, Ph.D.

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

Fiscal Year 2020 Financial Audit and Related Reports

### **SUMMARY:**

This item includes a briefing and Board discussion of the results of Pre-K 4 SA financial audit engagement by RSM US LLP for the 2020 fiscal year beginning on July 1, 2019 and ending on June 30, 2020.

### **BACKGROUND INFORMATION:**

Pre-K 4 SA is required to engage an independent certified public accounting (CPA) firm to conduct an annual audit of financial records and accounts. As a result, various reports and opinions are prepared in order to communicate the financial position of Pre-K 4 SA. A brief description of each of the reports produced during the annual audit is provided below.

On an annual basis, Pre-K 4 SA publishes an Annual Financial Report which reports the program's financial position, results of operations, and the liquidity of funds. The Annual Financial Report is presented as part of the City of San Antonio Comprehensive Annual Financial Report (CAFR) and is available to the general public.

Pre-K 4 SA also publishes the Financial and Compliance Reports on Federal Grants "Single Audit Report." Because the program receives financial assistance in the form of a federal grant, Single Audit Reports are required in order to comply with the Single Audit Act Amendments of 1996, and the U.S. Office of Management and Budget Uniform Guidance. The Single Audit Report is submitted to the federal and state agencies from which Pre-K 4 SA received grant funding during the fiscal year.

The letter on Internal Control (Management Letter) is a formal communication by RSM US LLP to the Board of Directors and management that focuses on internal control matters discovered during the course of the audit of financial statements.

The Board received an update on the status of the Financial Audit at the November Board meeting. Completion of the audit was delayed due to impacts of the coronavirus.

**ISSUE:**

This item includes a presentation of the Annual Financial Report, Single Audit and Management Letter to the Board of Directors by RSM US LLP.

**ALTERNATIVES:**

This item includes a briefing only.

**FISCAL IMPACT:**

This item includes a briefing only.

**RECOMMENDATION:**

This item includes a briefing only.