



# City of San Antonio

## Agenda Memorandum

**File Number:**21-2001

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**Agenda Item Number:** 7.

**Agenda Date:** 3/16/2021

**In Control:** Audit and Accountability Committee

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**CITY OF SAN ANTONIO  
PUBLIC WORKS DEPARTMENT  
Interdepartmental Correspondence**

**TO:** Erik Walsh, City Manager

**FROM:** Razi Hosseini, P.E., R.P.L.S., Director, Public Works Department

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Lori Houston, Assistant City Manager; Luis Maltos, Assistant Director, Public Works Department; Troy Elliott, CPA, Deputy Chief Financial Officer

**SUBJECT:** Consideration of High-Profile Solicitation for Release

**DATE:** March 16, 2021

The following high-profile solicitation is scheduled to be released this month.

**District 4 Heritage Community Center** - Public Works Department will issue a Request for Competitive Sealed Proposals (RFCSP) for the District 4 Heritage Community Center, a 2017 Bond Project approved by the voters on May 6, 2017. The project is located at 1423 S. Ellison Drive, adjacent to the Heritage Neighborhood Pool. The new 17,000 square foot facility will consist of a gymnasium, classrooms, dining room, warming kitchen, exercise and game/lounge areas, staff offices, and covered outdoor seating. The site improvements outside will include parking for approximately 150 vehicles, sidewalks, vehicular drop off areas, drainage improvements, landscaping, and outdoor activity spaces.

Department: Public Works

Solicitation Type: Request for Competitive Sealed Proposal

Contracts Value: \$5.8 Million

Term of Contracts: Until Project Completion (estimated November 2022)

Release Date: March 24, 2021

Closing Date: May 10, 2021

Proposed Council Date: September 2021

Contact Information: Razi Hosseini, P.E., R.P.L.S., Director City Engineer, Public Works Department

Evaluation Criteria: Experience, Background, Qualifications of Respondent, Key Personnel and Key

Sub-Contractors: 25 points  
Understanding of the project and proposed management plan: 25 points  
Experience with San Antonio region and past performance: 15 points  
Price Proposal: 15 points  
SBE Prime Contract Program: 10 points  
M/WBE Prime Contract Program: 10 points  
29% M/WBE Subcontracting Requirement  
5% AABE Subcontracting Requirement

SBEDA Requirements:

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members:

Lori Houston, Assistant City Manager, City Manager's Office  
Luis Maltos, Assistant Director, Public Works Department  
Cathleen Crabb, Sr. Architect, Public Works Department  
Eric Teague, Facilities Manager, Department of Human Services  
Sandy Jenkins, Parks Project Manager, Parks & Recreation Department  
Elizabeth Hurd, AIA Member, RVK Architects