

City of San Antonio

Agenda Memorandum

File Number:21-2004

Agenda Item Number: 10.

Agenda Date: 3/16/2021

In Control: Audit and Accountability Committee

CITY OF SAN ANTONIO PUBLIC WORKS DEPARTMENT Interdepartmental Correspondence

TO: Erik Walsh, City Manager

- FROM: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department
- **COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Luis Maltos, Assistant Director, Public Works Department; Troy Elliott, CPA, Deputy Chief Financial Officer
- **SUBJECT:** Consideration of Completed High Profile Solicitation

DATE: March 16, 2021

The following high-profile project has completed the solicitation process. This item is presented to the Audit and Accountability Committee for review prior to the full City Council for consideration.

On-Call Construction Inspection Services- Public Works Department issued a Request for Qualifications (RFQ) for on-call construction inspection services for firms to provide on-call or as needed inspection and special inspection services related to vertical division construction projects. Responsibilities may include monitoring and documenting job site safety and the Storm Water Pollution Prevention Plan (SWPPP) best management practices; attend pre-construction meetings and regular on-site construction meetings; conduct daily observation of construction work for compliance with approved contract drawings; specifications; requests for information; change order proposals; approved submittals and shop drawings; and consult with City staff and contractor on work progress and construction issues.

Solicitation Type:	Request for Qualifications					
Contracts Value:	\$4 Million (\$800,000 per contract)					
Term of Contracts:	1 year with 1, 1-year renewal option					
Number of Respondents: 16						
Contracts to be Awar	ded: 5					
Council Consideration	n: April 16, 2021					
Evaluation Criteria:	Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants: 35					

points Understanding of the Project and Proposed Management Plan: 30 points Overall Evaluations of the Firm/Team and its Ability to Provide the Required Services: 15 points SBE Prime Contract Program: 10 points M/WBE Prime Contract Program: 10 points

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Roderick J. Sanchez, AICP, CBO, Assistant City Manager, City Manager's Office Anthony Chukwudolue, Deputy Assistant Director, Public Works Department Abraham Diaz, Special Projects Manager, Neighborhood and Housing Services Department Department

Desiree Salmon, Senior Architect, Public Works Department

Guillermo Moya, Senior Architect, Convention and Sports Facilities Department

Leonard Young, P.E., Owner, Young Professional Services

Final Score Matrix

SLORE SUMMARY Final Evaluation January 28, 2021 Personnel, Status Constitution Status Status								
Personnel, Key Sub-Consultants 33 32.07 31.00 22.67 26.6.3 22.6.0 26.6.1 B. Understanding of the Project and Proposed 30 22.6.0 25.67 25.50 25.00 25.63 C. Overall evaluations of the firm/team and its ability provide the required services 15 14.00 13.00 13.17 13.17 13.17 12.50 12.63 D. SBEDA 20 20.00 27.01 27.17 28.50 31.11 31.12 31.12 31.12 31.12 31.12 31.12	ON-CALL CONSTRUCTION IN SPECTION SERVICES SCORE SUMMARY *Final Evaluation		Vendor A	Vendor B	Vendor C	Vendor D	Vendor E	Vendor F
B. Understanding of the Project and Proposed 30 28.00 27.00 25.67 25.50 25.00 25.82 C. Overall evaluations of the firm/team and its ability to provide the required services 15 14.00 13.00 13.17 13.17 12.60 12.61 D. SBEDA 20 20.01 20.01 20.01 20.01<		35	32.67	31.00	29.67	28.83	29.83	28.17
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D. SBEDA 20 20.00 <th< td=""><td>C. Overall evaluations of the firm/team and its ability</td><td>15</td><td>14.00</td><td>13.00</td><td>13.17</td><td>13.17</td><td>12.50</td><td>12.67</td></th<>	C. Overall evaluations of the firm/team and its ability	15	14.00	13.00	13.17	13.17	12.50	12.67
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RFQ - PublicWorks10072020JEC ON-CALL CONSTRUCTION NSPECTION SERVICES SCORE SUMMARY "Final Evaluation January 28, 2021 State Vendor G Vendor H Vendor I Vendor J Vendor K Vendor K A. Experience, Background and Qualifications, Key Management Plan 35 29,17 28.00 27.00 27.17 28.50 31.17 B. Understanding of the Project and Proposed borrowide the required services 30 23.67 25.17 25.50 24.50 22.83 27.83 C. Overall evaluations of the firm/team and its ability to provide the required services 15 13.00 12.50 11.67 12.00 13.67 D. SBEDA 20 20.00 20.00 20.00 20.00 20.00 10.00 TOTAL SCORE 7 8 9 10 11 12 N-CALL CONSTRUCTION IN SPECTION SERVICE S SCORE SUMMARY "Final Evaluation January 28, 2021 Step 26.33 22.50 26.17 16.50 B. Understanding of the Project and Proposed ON-CALL CONSTRUCTION IN SPECTION SERVICE S Step 26.33 22.50 26.17 16.50 B. Understanding of the Project and Proposed Management Plan 25.17 11								
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to provide the required services 15 13.00 12.50 11.67 12.50 12.00 13.67 D. SBEDA 20 20.00 20.00 20.00 20.00 20.00 20.00 20.00 10.00 TOTAL SCORE 100 85.84 85.67 84.17 84.17 83.33 82.67 RANK BASE D ON TOTAL SCORE 7 8 9 10 11 12 REQ - PublicWorks10072020JE C ON-CALL CONSTRUCTION IN SPECTION SERVICE S 500 500 9 10 11 12 A. Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants 35 26.33 22.50 26.17 16.50 B. Understanding of the Project and Proposed Management Plan 30 23.83 19.00 25.17 11.67 C. Overall evaluations of the firm/team and its ability to provide the required services 15 10.50 9.33 11.50 6.83 D. SBEDA 20 20.00 20.00 0.00 0.00 0.00			23.67	25.17	25.50	24.50	22.83	27.83
TOTAL SCORE10085.8485.6784.1784.1783.3382.67RANK BASE D ON TOTAL SCORE789101112RFQ - PublicWorks10072020JE C ON-CALL CON STRUCTION IN SPECTION SERVICES369101112SCORE SUMMARY *Final E valuation January 28, 20219Vendor MVendor NVendor OVendor PA. Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants3526.3322.5026.1716.50B. Understanding of the Project and Proposed Management Plan3023.8319.0025.1711.67C. Overall evaluations of the firm/team and its ability to provide the required services1510.509.3311.506.83D. SBEDA2020.0020.000.000.000.000.00			13.00	12.50	11.67	12.50	12.00	13.67
RANK BASED ON TOTAL SCORE789101112RFQ - PublicWorks10072020JE C ON-CALL CON STRUCTION IN SPECTION SERVICE S9Vendor MVendor NVendor OVendor PSCORE SUMMARY *Final E valuation January 28, 2021926.3322.5026.1716.50A. Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants3526.3322.5026.1716.50B. Understanding of the Project and Proposed Management Plan3023.8319.0025.1711.67C. Overall evaluations of the firm/team and its ability to provide the required services1510.509.3311.506.83D. SBEDA2020.0020.000.000.000.000.00	D. SBEDA		20.00	20.00	20.00	20.00	20.00	10.00
RFQ - PublicWorks10072020JE C ON-CALL CONSTRUCTION IN SPECTION SERVICESSECORE SUMMARY *Final E valuation January 28, 2021Vendor MVendor NVendor OVendor PA. Experience, Background and Qualifications, Key Personnel, Key Sub-Consultants3526.3322.5026.1716.50B. Understanding of the Project and Proposed Management Plan3023.8319.0025.1711.67C. Overall evaluations of the firm/team and its ability to provide the required services1510.509.3311.506.83D. SBEDA2020.0020.000.000.000.00	TOTAL SCORE		85.84	85.67	84.17	84.17	83.33	82.67
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C. Overall evaluations of the firm/team and its ability to provide the required services1510.509.3311.506.83D. SBEDA2020.0020.000.000.00	B. Understanding of the Project and Proposed		23.83	19.00	25.17	11.67		
D. SBEDA 20 20.00 20.00 0.00 0.00			10.50	9.33	11.50	6.83		
TOTAL SCORE 100 80.66 70.83 62.84 35.00	D. SBEDA		20.00	20.00	0.00	0.00		
	TOTAL SCORE	100	80.66	70.83	62.84	35.00		
RANK BASED ON TOTAL SCORE 13 14 15 16 *One evaluation meeting held with no interviews conducted.				14	15	16		

*One evaluation meeting held with no interviews conducted.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendors.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.