



# City of San Antonio

## Agenda Memorandum

**File Number:**21-2597

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**Agenda Item Number:** 3.

**Agenda Date:** 5/18/2021

**In Control:** Audit and Accountability Committee

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**CITY OF SAN ANTONIO  
PUBLIC WORKS DEPARTMENT  
INTERDEPARTMENTAL CORRESPONDENCE**

**TO:** Erik Walsh, City Manager

**FROM:** Razi Hosseini, P.E., R.P.L.S, Director/City Engineer, Public Works Department

**COPIES:** Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Nefi Garza, P.E., Assistant Director, Public Works Department, Troy Elliott, CPA, Deputy Chief Financial Officer

**SUBJECT:** Consideration of High-Profile Solicitation for Release

**DATE:** May 18, 2021

The following high-profile solicitation is scheduled to be released next month.

**On-Call Environmental Professional Consulting Services** - Public Works Department will issue a Request for Qualification (RFQ) for firms to provide on-call or as needed professional environmental consulting services. Services under this contract include performance of environmental risk assessments, subsurface investigations, monitoring well and soil boring installation, monitoring well plugging, remediation and construction oversight, third-party documentation reviews, and preparation of regulatory documentation. These services will ensure the City follow federal, state, and local laws, rules, and regulations.

Department:	Public Works
Solicitation Type:	Request for Qualifications
Contract Value:	\$12 Million (may result in multiple contracts)
Term of Contract:	1 year with 3, 1-year renewal options
Release Date:	June 1, 2021
Closing Date:	July 16, 2021
Proposed Council Date:	October 2021
Contact Information:	Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department
Evaluation Criteria:	Experience, Background, and Qualifications Key Personnel, and Key Sub-

Consultants: 45 points

Understanding the Project and Proposed Management Plan: 35 points

Experience with the San Antonio Region and Past Performance: 20 points

SBEDA Program: Not Applicable

Disadvantaged Business Enterprise (DBE) Program: 6.5% DBE Goal

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Voting Members: Roderick J. Sanchez, AICP, CBO, Assistant City Manager, City Manager's Office  
Nefi Garza, Assistant Director, P.E., Public Works Department  
Nina Bittle, P.E., Manager, San Antonio Water System  
Mike Montesano, Project Manager, Public Works Department  
John Cantu, Division Manager, Public Works Department  
Caron Lay, Project Control Manager, Public Works Department  
Christopher Arrigo, Design and Construction Coordinator, Parks and Recreation Department