



City of San Antonio

Agenda Memorandum

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In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
FINANCE DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Troy Elliott, CPA, Deputy Chief Financial Officer

COPY: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor

SUBJECT: Pre-Solicitation Briefing for Annual Contract for Municipal Commercial Garbage Collection, Disposal and Recycling Services

DATE: April 20, 2021

The Finance Department will present a pre-solicitation briefing for the selection of a qualified firm to provide Municipal Commercial Garbage Collection, Disposal and Recycling Services for the City of San Antonio which is included in the Biannual High-Profile Report. This briefing will allow an opportunity for input from Committee members.

This pre-solicitation briefing will cover estimated contract value, projected timeline, high profile designation, scope of the project, terms of the contract, proposed scoring criteria, evaluation committee members, project considerations, local preference program applicability, veteran owned small business preference program applicability and SBEDA Program requirements.

The City of San Antonio is seeking proposals from qualified firms interested in providing municipal commercial solid waste services to include refuse collection, disposal and recycling collection and processing services. Services shall be provided to various City locations at current service levels and to any new locations added during the term of the new contract. The City utilizes front load containers and a combination of open top containers and compactors for garbage and recycling collection.

The estimated contract value is \$3.6 million for a two-year initial term with two, one-year renewal options.